



UNIVERSITY OF ALLAHABAD
Limited Tender Enquiry (LTE)

No. :
To,

Dated: /03/2017

Dear Sir/s,

We intend to hire the taxi(s) at Pravesh Bhawan, University of Allahabad during Admission work -2017. Kindly send your QUOTATION giving lowest rates per unit alongwith terms and conditions in Sealed Cover addressed to Director, Admissions-2017, Pravesh Bhawan, University of Allahabad, Chaitam Lines, Allahabad so as to reach this office on or beforeMarch, 2017 on the prescribed format attached as Annexure "A" to this document.

THE WORD "QUOTATION", OUR REFERENCE NUMBER AND DATE SHOULD BOLDLY BE MENTIONED ON THE COVER.

1. Please fill in and return the Suppliers Profile Form.
2. Terms & Conditions as applicable are attached.

N.B.

1. Under no circumstances unsealed quotation will be entertained in the office.
2. Quotations received after the due date shall not be considered.
3. Rate must be quoted as per prescribed format.

(Prof. Manmohan Krishan)
Director, Admissions- 2017

Important Note:

Kindly quote your rates clearly along with full details regarding service taxes, toll taxes or other taxes as applicable and discounts offered, if any.

Terms & Conditions

1. The Taxi should be made available as per requirement of the University.
2. Meter reading would be taken from the Pravesh Bhawan. Each trip should be followed with submission of voucher giving details of number of Kms & hours.
3. The Vehicle provided should have registered as Taxi alongwith All India permit and must be neat, clean & also in good condition.
4. Payment will be made through crossed cheque on submission of bills duly certified by the User & the officer hiring the vehicle.
5. Contract will be made for each type of vehicle as per rate quoted and University may enter into parallel rate contracts simultaneously with more than one firm for each type of vehicle, if successful bidder fails to supply the vehicle as per requirement.
6. Prime unit of payment will be kms for hiring of taxi for out of Allahabad.
7. If the performance of travel agent is not satisfactory, the University reserves the right to cancel the contract at any time without assigning any reasons.
8. Since it is contract for the period of Admission work hence, rate quoted remain valid for a period of one year.
9. While comparing the rate of bidder, any rate quoted by the L-1, which appears to be freak shall be negotiable.
10. Quotation received after due date and time shall be summarily ignored.
11. Unsolicited / conditional / unsigned tenders shall not be considered.
12. No price negotiation will be entertained in normal course of action.
13. Delivery shall be given in prescribed time by Director, Admissions-2016. The offered delivery period shall have to be strictly adhered to incase an order is placed.
14. IT, TT would be recovered as per rules. Kindly furnish your CST, UPTT and TIN Number in your quotation for our records.
15. Payment shall be made on satisfactory delivery and excellent services up to the satisfaction of Director, Admissions-2016 with good condition vehicle.
16. Tender conditions, if any, or otherwise sent also with the tender shall not be binding on us.
17. The acceptance of the quotation will rest with the competent authority of Allahabad University, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotation & received without assigning any reasons.
18. All the above instructions and our standard terms and conditions must be complied, failing which your offer may be liable for rejection.
19. All suits shall be in the courts of **Allahabad Jurisdiction** only.
20. Terms & conditions of purchase as per University rules shall be applicable.
21. Tender should be addressed to the **Director, Admissions-2017, Pravesh Bhawan, University of Allahabad, Chaitham Lines, Allahabad.**

Signature with Seal



UNIVERSITY OF ALLAHABAD

Supplier Profile Form

1. Firm's Name : _____
 2. Owner's Name : _____
 3. Full Postal Address :
 1. _____
_____ PIN _____
 2. _____
_____ PIN _____
 4. E-mail address : _____
 5. Website address : _____
 6. Contact Person's Name : _____
 7. Contact No. : Phone No. : _____ Mobile No.: _____
Fax No.: _____ City: _____ State: _____
 8. Sale Tax Registration No. : UPTT No.: _____ CST No.: _____
(Enclose Xerox copy) TIN _____
 9. PAN : _____
(Enclose Xerox copy)
 10. Shop Act Registration No : _____
(Enclose Xerox copy)
 11. Excise Registration No. : _____
(Enclose Xerox copy)
 12. Current Bank Account No: _____ (Statement of last
twelve months should be enclose)
 13. Manufacturer or Supplier : _____
(In case of supplier please enclose authorization of your Principal)
1. List of the organizations to whom the materials have been supplied
 2. Item(s) name you want to supply : (Major category) _____
Item wise rate list, with available discount (if any), is attached.

Note : Supplier must print CST/UPTT/TIN No. on their Letter Head / Bill / Quotations.

Signature with Seal

Format for Quoting the rate for Hiring of Taxi

Sealed quotations are invited for hiring taxi as detailed below:

Sl No.	Model of Vehicle	Time	Charges	
			A/c	Non A/c
1.	VAN (Maruti etc.)	For 8 hrs & 60 Km		
		Charge/Km after 60 km		
		Charge/hr after 08 hrs		
		Charges per Km for out of Allahabad		
2.	TATA INDICA V2 etc.	For 8 hrs & 60 Km		
		Charge/Km after 60 km		
		Charge/hr after 08 hrs		
		Charges per Km for out of Allahabad		
3.	TATA INDIGO CS / Maruti Ritz	For 8 hrs & 60 Km		
		Charge/Km after 60 km		
		Charge/hr after 08 hrs		
		Charges per Km for out of Allahabad		
4.	TAVERA/ QUALIS	For 8 hrs & 60 Km		
		Charge/Km after 60 km		
		Charge/hr after 08 hrs		
		Charges per Km for out of Allahabad		
5.	INNOVA/ SCORPIO/ XYLO	For 8 hrs & 60 Km		
		Charge/Km after 60 km		
		Charge/hr after 08 hrs		
		Charges per Km for out of Allahabad		

Signature with Seal