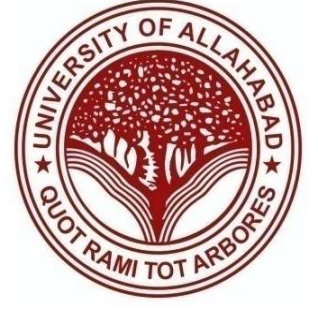




इलाहाबाद विश्वविद्यालय

प्रयागराज – 211 002, उ०प्र० (भारत)
UNIVERSITY OF ALLAHABAD
Prayagraj – 211 002, U. P. (INDIA)



MEMORANDUM OF ALUMNI ASSOCIATION RULES & REGULATIONS OF University of Allahabad Alumni Association (UoAAA)

1. PREAMBLE

- 1.1. **NAME:** The Association shall be called "University of Allahabad Alumni Association", herein after referred to as Association.
- 1.2. **THE CENTRAL OFFICE:** The Central Office of the Association shall be located at the Senate Hall Campus, University of Allahabad, Kamla Nehru Road, Katra, Prayagraj, Uttar Pradesh, Pin Code: 211002.
- 1.3. **AIMS AND OBJECTIVES:** The Aims and Objectives of the Association are:
 - 1.3.1. To promote and encourage a continuing interest in and loyalty to the University of Allahabad in order to stimulate and maintain a sense of belonging, love, and pride for our alma mater.
 - 1.3.2. To effectively employ the talents, energies, and contributions of alumni to constructive ends for the University of Allahabad and this Association.
 - 1.3.3. To keep a roster of all alumni of the University of Allahabad and their pertinent data.
 - 1.3.4. To maintain the updated and current information of all alumni.
 - 1.3.5. To encourage, foster, and promote close relationships among alumni.
 - 1.3.6. To promote a sustained sense of belonging to the University of Allahabad among the alumni by being in regular contact with them.

- 1.3.7. To provide a forum for the alumni to exchange ideas on academic, cultural, and social issues of the day by organising and coordinating networking events.
- 1.3.8. To let the alumni, acknowledge their gratitude to their alma mater through donations, gifts, and bequests, etc.
- 1.3.9. To create an online platform (like a social network) exclusively for Allahabad University alumni as a way for people to keep up with each other's activities, celebrate achievements, and contribute to shared projects or causes.
- 1.3.10. To encourage the formation of Regional Chapters as a means to increase the participation of alumni.
- 1.3.11. To provide a standardised organisational structure and coordinated programme for Alumni Chapters.
- 1.3.12. To govern, supervise, and regulate all Chapters established under the authority and sanction of the University of Allahabad Alumni Association.
- 1.3.13. To solicit financial support and other resources from alumni, friends of the University, and other sources.
- 1.3.14. To maintain a wholesome and supportive relationship with the University when suggesting or implementing an alumni programme.
- 1.3.15. To organise and mobilise the collective strength of the alumni for the advancement of education.
- 1.3.16. To provide and disseminate information regarding their alma mater, its graduates, faculties, and students to the alumni.
- 1.3.17. To develop goals and coordinate the efforts aimed at their accomplishment.
- 1.3.18. To promote the cultural, academic, and literary advancement of its members.

- 1.3.19. To support the President, Board of Trustees, staff, faculty, and student body of the University in their efforts to improve the institution.
- 1.3.20. To publish and distribute various materials relating to the University and its alumni.
- 1.3.21. To arrange and conduct meetings of the alumni.
- 1.3.22. To organise and promote a fund to be known as University of Allahabad Alumni Association Fund for the use and benefit of the University of Allahabad and this Association.
- 1.3.23. To undertake to organise activities of a civic or charitable nature as well as to increase public awareness of the role of knowledge in value addition in the economic and social development of the nation.
- 1.3.24. To acquire, purchase, or otherwise own or take on lease or hire in Prayagraj, Uttar Pradesh, or elsewhere in India temporarily or permanently any movable or immovable property necessary or convenient for the furtherance of the objects of the Association.
- 1.3.25. To invest and deal with the funds and money for the Association.
- 1.3.26. To conduct all appropriate activities to accomplish the above objectives and purposes.
- 1.3.27. University of Allahabad Alumni Association achieves these objectives by staging an annual programme of events and reunions through communications, providing a range of discounts and services for alumni, and supporting student scholarships and other fund-raising initiatives.

2. RULES AND REGULATIONS OF University of Allahabad Alumni Association

2.1. DEFINITIONS:

- 2.1.1. "The Association "means"**University of Allahabad Alumni Association**"
- 2.1.2. The University means the University of Allahabad.
- 2.1.3. The "General Body" means the General Body of the Association.

- 2.1.4. The "Management Committee" means the Management Committee of the Association, which shall be the Governing Body of the Association.
- 2.1.5. Alumnus means an ex-student of the University who has obtained a degree or diploma from the University of Allahabad, Prayagraj.
- 2.1.6. The financial year of the Association shall be reckoned every year from 1st April to 31st March of the following year.
- 2.2. Use of the logo/emblem/name and goodwill of the University: The Association shall be the official body having the authorisation and patronage of the University of Allahabad. It alone shall be entitled to use the emblem, logo, name, and goodwill of the University. No other body or Association is authorised to use it.
- 2.3. **PATRONS:** The Association may have Patrons as approved by the Committee, provided that a patron is an outstanding professional, bureaucrat, academician, engineer, scientist, a social worker, or alumnus of eminence.
- 2.4. **MEMBERSHIP:**
- 2.4.1. Only those students who have successfully obtained any degree, diploma or like from the University of Allahabad, Prayagraj, are eligible to become a member of the Alumni Association, provided that the Management Committee may decide not to admit any member who (as a student) was suspended or penalised for any act of indiscipline.
- 2.4.2. Any other person who does not fulfil the above condition as mentioned in *Clause: 2.4.1* above but who, for fulfilling the objectives of the Association, on the recommendation of the Chairperson or Management Committee, is admitted by the Association.
- 2.5. **TYPES OF MEMBERS:**
- 2.5.1. **LIFE MEMBERS:** A person eligible for membership can become a lifetime member on payment of a one-time membership fee of Rs 2500 and after the approval of the same by the Management Committee.

- 2.5.2. **ANNUAL MEMBERS:** A person eligible for membership can become a member for one year on payment of Rs 500 and after the approval of the same by the Management Committee.
- 2.5.3. **DISTINGUISHED MEMBERS:** An alumnus known for outstanding contributions in her or his field may be nominated as a distinguished member.
- 2.6. The membership fee for all members may be changed by resolution of the Management Committee. The Committee may also waive the fee for any member.
- 2.7. **CESSATION OF MEMBERSHIP:** The membership shall cease in the event of:
- 2.7.1. Death or insanity of a member,
- 2.7.2. Non-payment of the membership fee,
- 2.7.3. Tendering a withdrawal or resignation letter and its acceptance by the Management Committee,
- 2.7.4. Getting convicted by the court of competent jurisdiction,
- 2.7.5. Doing any act which is prejudicial to the interests of the University, maligns its image, or harms its reputation, or any act of indiscipline in respect of which the decision of the Management Committee shall be final.
- 2.8. **MEMBERSHIP RIGHTS:** All members shall be entitled to receive all announcements, notifications, and posts (such announcements on the website shall amount to them being received by the members) connected with the activities of the Association, the Alumni Newsletter (if any), Annual Magazine (if any), and participate in all social functions and other activities of the Association. All members will also be beneficiaries of any schemes or assistance programmes administered by the Association.
- 2.9. **ORGANISATION:** The following shall be the authorities of the Association:

- 2.9.1. The Management Committee and Governing Body: It shall be the principal decision-making body.
- 2.9.2. The General body: It shall consist of all the members of the Association. It is principally a supervisory body.
3. **CONSTRUCTION OF THE MANAGEMENT COMMITTEE:** The Management Committee shall consist of the following members:
 - 3.1. **THE CHAIRPERSON**
 - 3.2. **THE PRESIDENT**
 - 3.3. **ALL FACULTY DEANS**
 - 3.4. **THE VICE PRESIDENT**
 - 3.5. **THE SECRETARY**
 - 3.6. **THE TREASURERS**
 - 3.7. **TWO DISTINGUISHED ALUMNI**
4. The office of the functionaries mentioned in *Clause: 3* shall be as follows:
 - 4.1. **CHAIRPERSON:** The Vice-Chancellor of the University of Allahabad, Prayagraj, shall be the ex-officio Chairperson of the Association. The Chairperson will sanction all budgets and exercise overall control over all policy matters of the Association. The Chairperson shall be the presiding officer of the Management Committee and the general body. The President or Secretary may be authorised by the Chairperson to preside over the Management Committee and the General Body.
 - 4.2. **THE PRESIDENT:** A faculty member not below the rank of associate professor who preferably is also an alumnus of the University shall be nominated as the President for a period of five years; the Chairperson, however, may nominate any other faculty member to act as President before the completion of the tenure of five years. The routine activities and the general administration of plans and programmes will be supervised and coordinated by the President. The President may be assisted by a committee of faculty members, staff, and, if required, the

students currently pursuing any course, degree, etc., to be constituted by the President in concurrence with the Chairperson in consultation with the President. The President shall also make the budget in consultation with the Treasurers and the agenda of yearly activities, etc.

- 4.3. **ALL FACULTY DEANS:** The Deans of the Arts, Commerce, Law, and Science Faculty shall be the members of the Association.
- 4.4. **VICE-PRESIDENTS:** The Chairperson may nominate an alumnus who is well-known in industry and business circles as a Vice President. The Vice President shall primarily function as Ambassador-at-Large for the Alumni Association and shall act as a bridge between the alumni of the University of Allahabad and the University. The Chairperson, if considered appropriate or necessary, may nominate up to five such Vice Presidents. They shall hold office for two years at a time.
- 4.5. **THE SECRETARY:** Any faculty member of the University, preferably an alumnus of Allahabad University, shall be the Secretary of the Association. The Secretary shall assist the President in his functions. Apart from general administration, including fixing meetings, posting notifications, arranging activities, etc., the Secretary shall also be responsible for the preparation of the Annual Report. The Secretary may be assisted by a two or three-member committee of faculty or staff members to be nominated by the Chairperson.
- 4.6. **THE TREASURERS:** The Finance Officer or a nominee of the Finance Officer and an Assistant Registrar may be nominated by the Chairperson as the Treasurers. The Treasurers shall be primarily responsible for the maintenance and upkeep of accounts and the preparation of the budget. They will also assist the President in ensuring that budgetary grants are correctly utilised.
- 4.7. **TWO DISTINGUISHED ALUMNI:** Two Alumni of eminence shall be nominated by the Chairperson for a period of two years.

- 4.1.1. The Management Committee shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for the execution of specific assignments as required.
- 4.1.2. The quorum for the meeting of the Management Committee shall be five members.
- 4.1.3. The Management Committee shall manage the affairs of the Association by majority vote in the Committee Meeting provided that in cases of equality of votes, the Chairperson shall have the casting vote.
- 4.1.4. The Management Committee shall meet at least twice a year. The Secretary shall issue the notice and the agenda of the meeting at least 15 days before the date fixed for the meeting.
- 4.1.5. However, in cases of urgent business, the meeting may be called at short notice. The meeting may be organised in hybrid mode as well.
- 4.1.6. The Management Committee shall be the governing body of the Association. It shall be responsible for all the finances and funds of the Association, shall give effect to the plans and programmes of the Association, and shall have the authority to carry them out. It shall have the authority to do all such acts necessary for attaining the overall objectives of the Association.
- 4.1.7. The Management Committee may terminate the membership of any of its members in case he/she fails to attend two consecutive meetings of the said Committee without the grant of leave of absence. However, the President may grant leave of absence to any member.

5. **THE GENERAL BODY:**

- 5.1. The General Body shall consist of all the members of the Association.
- 5.2. The General Body shall consider the Secretary's report of the past year's activities, the President budget and plan of activities for the next year, or any other matter referred to it by the Management Committee.

- 5.3. The General Body shall meet once a year.
- 5.4. There should be 21 members in the General Body. The quorum for the General Body shall be 10 members present in person or in online mode. Those members who are abroad or out of the city can join the meeting in online mode. In case the quorum is not complete, the Chairperson shall adjourn the meeting and reconvene it after some time, and there will be no minimum requirement as to the quorum.
- 5.5. Any matter referred to the General Body by the Management Committee shall be decided by a majority vote. In cases of equality of votes, the Presiding Officer shall have the casting vote.
6. **FINANCE:**
- 6.1. The Association may receive funds, donations, and financial assistance from any lawful source for the furtherance of its objectives.
- 6.2. The Management Committee shall determine the expenditure that is necessary to carry on the affairs of the Association and is authorised to incur such expenditure.
- 6.3. All money received on behalf of the Association shall be placed in the name of the University of Allahabad Alumni Association, in an account to be maintained in a bank to be approved by the Management Committee. All cheques shall be signed by the President and Treasurers, and thereafter shall be endorsed by the Chairperson.
7. **REGIONAL CHAPTERS:**
- 7.1. In the first year of the inception, the Chairperson and the President, along with the Secretary, shall have the power to carry out the necessary activities, including enrolling all new members, deciding eligibility, taking steps for the formation of the General Body, and Management Committee.
- 7.2. The Committee may recognise a Chapter of the Association in any city or region, provided it has twenty-five members enrolled. The expenses of the Regional Chapters will be managed by the respective Chapters.

Any chapter that is approved by the Committee shall be given seed money of Rs.1 lakh.

8. **AMENDMENTS:** Any of the above rules may be amended by the decision of the majority of the Management Committee. The amendment shall be laid before the General Body.
9. **DISSOLUTION:** In the event of the dissolution of the Association, the procedure laid down in sections 13 and 14 of the Societies Registration Act, 1860 should be followed.