

**University of Allahabad**  
**Limited Tender Enquiry (LTE)**  
**(Form No. P & SD/I)**

Date: 25/01/2017

M. 15/B.A.LL.B. (Hons) | 17.

To,

Dear Sirs,

We intend to purchase following materials/items for the Department of Law. Kindly arrange to send your quotation giving lowest rate along with terms and conditions in sealed cover addressed to the Co-ordinator, B.A.LL.B. (Hons): Five Year Integrated Course, Faculty of Law, University of Allahabad so as to reach this office on or before 13.02.2017.


THE WORD "QUOTATION", OUR REFERENCE NUMBER AND DATE SHOULD BE BOLDLY MENTIONED ON THE COVER.

Items Descriptions	Qty.	Unit Rate	Amount
Core i5 Desktop with following specification: Intel core i5 Processor and compatible chipset and graphics, 3 GB RAM, 500 GB SATA HDD, 18.5" TFT monitor, DVD writer, Keyboard, optical mouse, Wifi, LAN, front USB 3.0-2, Front and back- headphone and microphone jacks, windows 10, compulsory softwares and hardwares, UPS with one hour backup.	06		
Laser Jet Printer (Multipurpose) with following: Print quality black (best): upto 1200X1200 dpi Print technology: Laser Print speed: Black, Normal: upto 20 ppm. Display: 2-Line LCD (text) Processor speed 600MHz Replacement cartridges: HP88A Print Language: PCL5m, PCLmS Memory standard: 128 MB Media size: A4/A5, connectivity, standard: 1 Hi speed USB 2.0 (HP Laserjet Pro MFPM128fn (CZ184A))	06		

1. While submitting the quotations following should invariably be mentioned:
  - h) Name of the manufacturer of the item quoted along with brand name, if any.
  - i) Details of specification
  - j) Lowest rate F.O.R. destination.
  - k) Discount, if any.
  - l) Sales Tax/VAT at concessional rate as applicable to the Educational Institutions.
  - m) Period of validity- (minimum one year)
  - n) Firm delivery time from the date of receipt of confirmed order, condition of supply and terms of payment.
2. If you have proprietary distribution/authorization please mention it in the quotation.
3. Please fill in and return the attached Suppliers Profile Form.
4. Terms & Conditions as applicable are attached.

**N.B.**

1. Under no circumstances unsealed quotation will be entertained in the office.
2. Quotations received after the due date shall not be considered.
3. The University reserves the right to reject or partially accept any or all the quotations/tenders without assigning any reasons there for.

  
Co-ordinator,  
B.A. LL.B.(Hons.) Five Year Integrated Course,  
Faculty of Law, University of Allahabad  
B.A. LL.B. (Hons.) Five Year Integrated Course  
University of Allahabad

- CC:** 1. ICT Cell, Allahabad University, Allahabad along with the copy of Administrative Approval of the Vice-Chancellor to upload this enquiry letter on the website of the University.  
2. Purchase Officer, University of Allahabad.