



UNIVERSITY OF ALLAHABAD

**Medical Reimbursement Form
Submitted within Six Months
(For use of AUCHS Members)**

1. Name of Employee
2. Department Mention of University/Constituent Colleges/Hostels
3. Department of Serving Person.....
4. Health Diary No.
5. Emp./Teacher/Pensioner
6. Name of Patient
7. Patient's Date of BirthAge.....
8. Patient Health Card No (Relation with claimed).....
9. Treating Doctor and Hospital
10. IPD/OPD tick (✓) as applicable
11. BranchIFSC Code.....A/C No.....
12. Total amount claimed
13. Employee contact No.....
14. In case of death of Card holder the following documents are to be submitted (Affidavit)

Name of Employee..... Signature of forwarding Authority with seal

Signature of Employee/Teacher/Pensioner

DECLARATION

I hereby declare that the statements made in the application are true to the best of my knowledge and belief and the person for whom medical expenses were incurred is wholly dependent on me. I am a AUCHS beneficiary and the AUCHS card was valid at the time of treatment. I agree for the reimbursement as is admissible under the rules.

(Signature of Card Holder)

Date:

Note 1: Please enclose the documents as mentioned below for early reimbursement of medical claim.

1. Proper cash memos/receipts duly signed and stamped by the authorized A.M.A. concerned.
2. Original prescription of the A.M.A.
- * 3. Medical claim should be submit to Medical Cell University of Allahabad within Six month.
4. Xerox copy of the A.U. Health Diary Card.
5. Medical History Sheet/Discharge summary.
6. Essentially certificate of the A.M.A. when costly and inadmissible drugs have been prescribed or treatment at residence was allowed or patient was referred to some other specialist.

Note 2: In case of treatment outside empanelled hospitals in/outside Allahabad. The following self attested documents should been enclosed.

- (i) Personal statement of emergency
- (ii) Emergency Admission Slip of Hospital
- (iii) Referral letter from authorized Physician/SMO

Note 3: Misuse of AUCHS Facilities is a criminal offence. Suitable action including cancellation of AUCHS card shall be taken in case of wilful suppression of facts or submission of false statements. Suitable disciplinary action shall be taken in case of serving employees.