

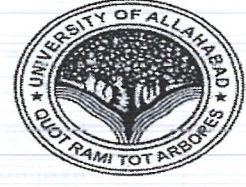


# इलाहाबाद विश्वविद्यालय

प्रयागराज - 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj - 211 002, U. P. (INDIA)



No. 05/R/1330/2024  
Date: 04/9/2024

## CIRCULAR

**Subject: Adopting the amendments in General Financial Rules 2017 for Procurement Procedure of University of Allahabad for procurement of goods/service.**

In pursuance to the Procurement Policy Division, Dept. of Expenditure, Ministry of Finance, GOI O.M. no. F.1/3/2024-PPD dt. 10.07.2024 and with the approval of Hon'ble Vice Chancellor, UoA, Rule 149, Rule 154, Rule 155, Rule 161, and Rule 162, of GFR 2017 as amended by the *ibid* O.M. are adopted in the procurement procedure for the University. Details of the Amendments are as following:

Sl no.	Existing Rule	Amended Rule
1	<p><b>Rule 149:</b></p> <p><b>Government e-Marketplace (GeM).</b> Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct online purchases as under:</p> <p>(i) <b>Up to Rs.25,000/-</b> through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period. Note: In case of automobiles, procurement under this sub-rule is</p>	<p><b>Rule 149:</b></p> <p><b>Government e-Marketplace (GeM).</b> Government of India has established the Government e-Marketplace (GeM) for common use Goods and Services. GeM SPV will ensure adequate publicity including periodic advertisement of the items to be procured through GeM for the prospective suppliers. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The credentials of suppliers on GeM shall be certified by GeM SPV. The procuring authorities will certify the reasonability of rates. The GeM portal shall be utilized by the Government buyers for direct on-line purchases as under:</p> <p>(i) <b>Up to Rs.50,000/-</b> through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period. Note: In case of automobiles, procurement under this sub-rule is permitted</p>

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	<p>permitted without any ceiling limit.</p> <p>(ii) <b>Above Rs.25,000/- and up to Rs.5,00,000/-</b> through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the Buyer even for procurements less than Rs. 5,00,000.</p> <p>(iii) <b>Above Rs.5,00,000/-</b> through the Supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.</p>	<p>without any ceiling limit.</p> <p>(ii) <b>Above Rs.50,000/- and up to Rs.10,00,000/-</b> through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The tool online bidding and online reverse auction available on GeM can be used by the Buyer even for procurements less than Rs. 10,00,000/-.</p> <p>(iii) <b>Above Rs. 10,00,000/-</b> through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.</p>
2	<p><b>Rule 154:</b></p> <p><b>Purchase of Goods without Quotation</b> Purchase of goods upto the value of <b>Rs. 25,000 (Rupees twenty five thousand only)</b> on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format:</p> <p>“I, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.”</p>	<p><b>Rule 154:</b></p> <p><b>Purchase of Goods without Quotation</b> Purchase of goods upto the value of <b>Rs. 50,000 (Rupees fifty thousand only)</b> on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format:</p> <p>“I, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.”</p>
3	<p><b>Rule 155:</b></p> <p><b>Purchase of Goods by Purchase Committee</b> [In case a certain item is not available on the GeM portal] Purchase of goods costing <b>above Rs.25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only)</b> on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The</p>	<p><b>Rule 155:</b></p> <p><b>Purchase of Goods by Purchase Committee</b> [In case a certain item is not available on the GeM portal,] Purchase of goods costing <b>above [Rs.50,000/- (Rupees Fifty thousand only) and upto Rs. 5,00,000/- (Rupees Five lakh only)]</b> on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The</p>



	<p>committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under:</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Expenditure or Ministry/ Department concerned."</p>	<p>committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under:</p> <p>"Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Expenditure or Ministry/ Department concerned."</p>
4	<p><b>Rule 161:</b></p> <p><b>Advertised Tender Enquiry</b>  (i) Subject to exceptions incorporated under Rule 154, 155, 162 and 166, invitation to tenders by advertisement should be used for procurement of goods of estimated value of <b>Rs. 25 lakhs (Rupees Twenty Five Lakh) and above</b>. Advertisement in such cases should be given on <i>Central Public Procurement Portal (CPPP)</i> at <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> and on GeM. An organization having its own website should also publish all its advertised tender enquiries on the website.</p>	<p><b>Rule 161:</b></p> <p><b>Advertised Tender Enquiry</b>  (i) Subject to exceptions incorporated under Rule 154, 155, 162 and 166, invitation to tenders by advertisement should be used for procurement of goods of estimated value of <b>Rs. 50 lakhs (Rupees Fifty Lakh) and above</b>. Advertisement in such cases should be given on GeM as well as on <i>GeM-Central Public Procurement Portal (CPPP)</i>. An organization having its own website should also publish all its advertised tender enquiries on the website.</p>
5	<p><b>Rule 162:</b></p> <p><b>Limited Tender Enquiry</b>  (i) This method may be adopted when estimated value of the goods to be procured is <b>up to Rupees Twenty Five Lakhs</b>. Copies of the bidding document should be sent directly by speed post/register post/courier/email to firms which are borne on the list of registered suppliers for the goods in question as referred under Rule 150 above. The number of</p>	<p><b>Rule 162:</b></p> <p><b>Limited Tender Enquiry</b>  (i) This method may be adopted when estimated value of the goods to be procured is <b>up to Rupees Fifty Lakhs</b>. Copies of the bidding document should be sent directly by speed post/register post/courier/email to firms which are borne on the list of registered suppliers for the goods in question as referred under Rule 150 above. The number of supplier firms</p>



	<p>supplier firms in Limited Tender Enquiry should be more than three. Efforts should be made to identify a higher number of approved suppliers to obtain more responsive bids on competitive basis. Further an organization should publish its limited tender enquiries on <i>Central Public Procurement Portal (CPPP)</i> as per Rule 159. Apart from CPPP the organizations should publish the tender enquiries on the Department's or Ministry's website.</p> <p>(iii) Purchase through Limited Tender Enquiry may be adopted even where the estimated value of the procurement is more than Rupees <b>twenty-five Lakhs</b>, in the following circumstances</p> <ol style="list-style-type: none"> <li>The competent authority in the Ministry or Department certifies that the demand is urgent and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The Ministry or Departments should also put on record the nature of the urgency and reasons why the procurement could not be anticipated.</li> <li>There are sufficient reasons, to be recorded in writing by the competent authority indicating that it will not be in public interest to procure the goods through advertised tender enquiry.</li> <li>The sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote.</li> </ol>	<p>in Limited Tender Enquiry should be more than three. Efforts should be made to identify a higher number of approved suppliers to obtain more responsive bids on competitive basis. Further an organization should publish its limited tender enquiries on GeM as well as on GeM-CPPP. Apart from GeM the organizations should publish the tender enquiries on the Department's or Ministry's website.</p> <p>(iii) Purchase through Limited Tender Enquiry may be adopted even where the estimated value of the procurement is more than <b>Rupees fifty Lakhs</b>, in the following circumstances</p> <ol style="list-style-type: none"> <li>The competent authority in the Ministry or Department certifies that the demand is urgent and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The Ministry or Departments should also put on record the nature of the urgency and reasons why the procurement could not be anticipated.</li> <li>There are sufficient reasons, to be recorded in writing by the competent authority indicating that it will not be in public interest to procure the goods through advertised tender enquiry.</li> <li>The sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote.</li> </ol>
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 Registrar

**Copy for information:-**

1. All the Deans of Faculty (Arts/Law/Commerce/Science/Research and Development/Student Welfare/Campus Development), UoA
2. All Heads of department/Directors/Coordinator of the Institute/Centres, UoA
3. All Faculty Members, UoA
4. The Finance officer, UoA
5. Internal Audit Officer, UoA
6. The Proctor, UoA
7. Controller of Examination
8. All Joints Registrar/Deputy Registrar/Assistant Registrar, UoA
9. Chairman, ICT with the request to upload the same on University Website
10. Purchase Officer, UoA
11. GeM Incharge, UoA
12. SVC for kind information of the Hon'ble Vice Chancellor, UoA

  
Registrar  
*Chandra*

