

आन्तरिक गुणवत्ता आश्वासन प्रकोष्ठ INTERNAL QUALITY ASSURANCE CELL इलाहाबाद विश्वविद्यालय UNIVERSITY OF ALLAHABAD प्रयागराज - 211002 PRAYAGRAJ-211002



Ref. No. / पत्रांक संo :

Date / दिनांक 24 94 2024

## Report of the Training Program for Non-Teaching Employees

The Internal Quality Assurance Cell (IQAC) of the University of Allahabad conducted a training program for non-teaching employees of the University regarding preparation and data keeping for Annual Quality Assessment Report (AQAR) and Self Study Report (SSR).

Date of Training Program: 24<sup>th</sup> April, 2024

Venue: Language Lab, Ground Floor, Ishwar Topa Building, University of Allahabad Number of Participants: 21

Agenda: To discuss preparation and submission of AQAR and SSR.

IQAC of the University of Allahabad organized a comprehensive training program for non-teaching employees aimed at discussing preparation and submission of AQAR and SSR. This initiative aligns with the University's commitment to continuous improvement and capacity building among its staff. The program was conducted on April 24th, 2024, in the Language Lab, Ground Floor, Ishwar Topa Building, University of Allahabad.

The training program saw enthusiastic participation from over twenty-one nonteaching employees from various offices/sections. The training program was initiated with the speech of Prof. Jaya Kapoor, PRO, University of Allahabad followed by introduction from Prof Madhurendra Kumar, Coordinator IQAC and Prof. Manoj Kumar, Co-Coordinator of NAAC. All the members of NAAC Report Preparation Committee were also present during the training program.

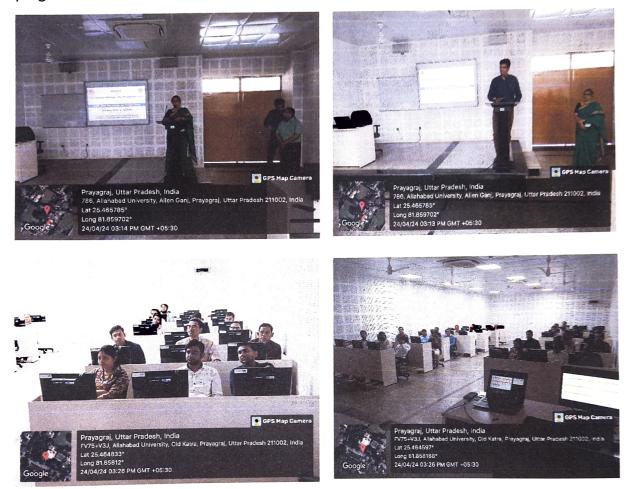
With the help of PowerPoint presentation, Prof. Manoj Kumar, the Co-Coordinator of NAAC, discussed the pertinent data needed from various offices/sections of the University and outlined all the criteria and metrics.

The participants provided feedback through structured questionnaires at the end of each session. The overall response was overwhelmingly positive, with participants appreciating the relevance and practicality of the training content.

The training program for non-teaching employees conducted by IQAC was a resounding success. The IQAC remains committed to fostering a culture of excellence

and continuous improvement at the University of Allahabad. This training program marks a significant step towards achieving this goal.

The IQAC extends its gratitude to the university administration, the resource persons, and all participants for their support and active involvement in making this training program a success.



Photographs showing deliberations by Prof. Jaya Kapoor, Prof. Manoj Kumar, and interaction with participants attending the training program

(Prof. Madhurendra Kumar) Chairman, NAAC/Coordinator, IQAC

Director NAAC & Co-ordinator IQAC University of Allahabad Pravagrai