

**Minutes of the Internal Quality Assurance Cell, University of Allahabad
Held on Tuesday, 21.02.2023 at 03:00 p.m. (Online mode)**

MEMBERS PRESENT

S.N.	Name	Role
1.	Prof. Sangita Srivastava, Vice Chancellor	Chairperson
2.	Dean, Faculty of Science	Member
3.	Dean, Faculty of Arts	Member
4.	Dean, Faculty of Commerce	Member
5.	Dean, Research & Development	Member
6.	Dean, College Development	Member
7.	Prof. Ashish Khare, Dept. of Electronics and Communication	Member
8.	Prof. Jaya Kapoor, Dept. of English	Member
9.	Registrar, University of Allahabad	Member
10.	Proctor, University of Allahabad	Member
11.	Prof. J.N. Tripathi, Dept of Earth & Planetary Sciences,	Member Secretary / Coordinator

Member who could not attend the meeting owing to their pre-occupation

1.	Dean, Students welfare	Member
2.	Director, MNNIT, Prayagraj	Member
3.	Shri Sandeep Kumar, Sr. Director, Infinera, Bangalore	Member
4.	Brig. Atul Kumar, Army Head Quarters, New Delhi	Member



The Chairperson, IQAC extended a warm welcome to all the members of the IQAC. Predefined agenda was discussed in the meeting and after brainstorming following decisions were made:

Agenda 1. Confirmation of the Minutes of the Previous Meeting held on 14th September 2022.

After the formal welcome of the Hon'ble Chairperson, a status check has been done as per the minutes of the IQAC meeting held on 14th September 2022:

- Dean R&D confirms the Research Advisory Committee is under process.
- A Research and Development cell is already constituted after the approval of the Hon'ble Vice Chancellor
- A Committee on IPR was constituted and functional after the approval of the Hon'ble Vice Chancellor
- A Committee on Consultancy is under process.
- The Registrar will look after the committee on *Solid Waste Management and* will fetch the information from Prof SN Prasad.

Finally, Minutes of the IQAC meeting held on 14.09.2022 was confirmed.

Agenda 2. Brief updating of ongoing Faculty recruitment process (Advt. No. UoA/Prof/01/2021; UoA/Asso Prof/01/2021; Advt. No. UoA/Asst Prof/01/2021)

Chairperson, IQAC briefed to the IQAC members that 242 faculty members have been already appointed and most of them have joined the University. In addition to that, interviews against 57 faculty positions are completed and results will be announced after the Executive meeting, very soon.

Agenda 3. Brief updating of ongoing non-teaching recruitment process (Advt. No: AUNT/02/2021; AUNT/03/2021; AUNT/04/2021)

The chairperson briefed to the members that, appointments of Nursing pool for working women are under process. And very soon recruitment of non-teaching employees (MTS/ Computer operator/ Junior Office assistant/ Library assistant/ Section officer/ Laboratory assistant/ Stenographers) will be completed.

Agenda 4. Brief updating of ongoing infrastructural developments in the University (such as Construction of additional well-equipped classrooms (Conversion of traditional classrooms to smart classroom))

The chairperson informed that,

- Nursing pool for working women is ready and will be inaugurated soon.
- An auditorium with a seating capacity of is under construction.
- Three smart classrooms (1 classroom in each Biochemistry, Botany and Zoology) at MN Saha building, Faculty of Science are ready.
- An Incubation Centre at Dr. Topa Building is ready.
- Two language labs at Topa building are ready.
- An open theatre, the Nirmala Art Gallery, is inaugurated.

Agenda 5. For promotion and increase the MoUs with different organizations for more collaborative work.

It has been decided that the collaborations and MoUs will be done at the departmental level and Dean Research and Development will do the needful to enhance the number of collaborations and MoUs.

Agenda 6. To consider the definition of National / International Publisher for books and conferences.

The Librarian, Central Library, University of Allahabad will look into the matter though it will be decided with ISBN of the publication.

Agenda 7. To discuss the mechanism for feedback from students and stakeholders.

- A mechanism will be developed to collect individual Feedback from the Students, Teachers, Parents and Employees. Prof. J.N. Tripathi, Coordinator, IQAC, informed that feedback will be completed very soon.
- Prof Jaya Kapoor, PRO, suggested that it can be made mandatory for students to fill out the semester-wise feedback form to collect mark sheets, degrees or NOCs.
- The Controller, UoA can be directed to implement the mechanism before getting mark sheets.

Agenda 8. Any other item with the permission of the chair

The chairperson and host suggested the following agendas:

- A policy to reduce Carbon Footprints is required, which can include, the banning of motor vehicles and the promotion of bicycles.
- To promote the use of bicycles in the campus parking and sheds for the bicycles in front of Tilak Bhawan and in the Science Faculty.
- A web mechanism can be developed for *e-content* to be uploaded by the faculty members of the University.
- A biometric-based attendance system for the students will be developed.
- The Chairman, ICT Cell informed that the development E-office for the university is under process and could be ready by March, 2023.

The meeting concluded with a *Vote of Thanks* to the Chairperson Prof. Sangita Srivastava and members by Prof. J.N. Tripathi.

J. N. Tripathi
21.02.2023
(Prof. J. N. Tripathi)
Member Secretary/
Coordinator, IQAC

Co-ordinator IQAC
University of Allahabad
Pravagrah

S. Srivastava
21/2/2023
(Prof. Sangita Srivastava)
Vice Chancellor
Chairperson, IQAC
Vice-Chancellor
University of Allahabad