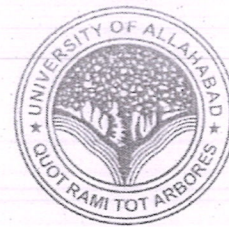




इलाहाबाद विश्वविद्यालय  
प्रयागराज – 211 002, उ०प्र० (भारत)  
**UNIVERSITY OF ALLAHABAD**  
Prayagraj - 211 002, U. P. (INDIA)



No.05/R/1311 /2024

Date: 28/08/2024

**NOTIFICATION**

***Guidelines for Patent/IPR Filing through NRDC, DSIR, New Delhi***

This is to inform all faculty members across Departments, Centres, and Institutes that the University has entered into a Memorandum of Agreement (MoA) with the National Research Development Corporation (NRDC), an enterprise under the Department of Scientific & Industrial Research, Ministry of Science & Technology, Government of India, New Delhi.

To foster a stronger culture of innovation and patent filing within our university, and to enhance our standing in rankings such as NIRF and NAAC, the Honourable Vice-Chancellor vide order dated 20/08/2024 has been pleased to approve the recommendations made in meeting dated 29/07/2024 of duly constituted Patent Committee with regard to process for filing Patents and Intellectual Property Rights (IPR) through NRDC, New Delhi. This initiative aims to streamline and simplify the patent filing process, making it more convenient and efficient for our faculty members.

Faculty members are required to submit their Patent/IPR applications via email to: [patentcell@allduniv.ac.in](mailto:patentcell@allduniv.ac.in), along with the completed UoA Factsheet Form (Annexure-I). Upon receipt, the Patent Cell will forward the application to NRDC for expert review. Based on NRDC's evaluation, if the application is deemed suitable, it will be submitted to the Honourable Vice-Chancellor for final approval. Once the necessary documentation is completed, the Patent Cell, in coordination with the concerned faculty member/inventor, will send the documents to NRDC, New Delhi for filing through Patent Cell, UoA. This practice is approved for an initial period of one year from the date of issuance of this circular.

All faculty members are expected to adhere to these guidelines to ensure a smooth and streamlined patent filing process. For any queries or further information, please contact the Chairman, Patent Cell.

NK  
28/8/2024  
Registrar

**Encl.: Annexure-1**

**Copy to:**

1. All Deans (Faculty of Science, Arts, Law and Commerce), University of Allahabad (UoA).
2. All Deans (DSW/R&D/CD), UoA.
3. All the Heads, Coordinators and Directors of the Department, Centers and Institute of the UoA.
4. All faculty members of the UoA.
5. All Joint Registrar, Deputy Registrars, Assistant Registrars of the UoA.
6. Proctor, Librarian, CPIO, University' Engineer, Placement Officer, Information Scientist, Estate Manager, of the UoA.
7. PRO & APRO of the UoA.
8. Chairman, ICT with request to upload the same on the University' website.
9. Notice Board of the University.
10. SVC for kind information to the Hon'ble Vice Chancellor.

NK  
Registrar



**Factsheet Form**

*(For filing Patent/IPR requests through Patent Cell, UoA)*

*(The duly filled form should be sent via email to: [patentcell@allduniv.ac.in](mailto:patentcell@allduniv.ac.in) by the applicant.*

*Please attach additional sheets wherever required)*

1. **Name of applicant: University of Allahabad, Prayagraj, U.P.**
2. **Name of Inventor(s)***(In appropriate order):*
3. **Title of the Invention***(Choose a title which clearly describes the work with a minimum number of words)*
4. **Field of Invention***(If available)*
5. **Abstract***(Up to 100 words)*  
*(Write a brief abstract about the invention of the work)*
6. **Keywords***(Include important keywords (subject specific), so that the patent title is found in web searches)*
7. **Background of the Invention (Prior Art)***(Up to 250-300 words)*  
*(This is the introduction part. Here, the known literature about the present disclosure will be mentioned briefly. Provide references, preferably patents. You have to pitch for the gap here and make a strong case for your patent)*
8. **Novelty***(3-5 bullet points)**(Explain the novelty of the present invention)*
9. **Non-obviousness***(50–100 words)*  
*(Describe how the present invention is not an incremental step with respect to the known literature (prior art) and to people who practice in this field)*
10. **Industrial Application***(2-4 bullet points)*  
*(Provide the usefulness or industrial application of the present invention. Be precise and as specific as possible. Points to ponder include market potential, emerging technology, sustainability, societal contribution, and import/export data)*
11. **Description***(Up to 300-400 words)*  
*(Provide a clear description of the present invention. Include drawings, schemes, figures, etc., to give a brief overview of the invention.)*
12. **Advantages***(3-5 bullet points)*  
*(Provide briefly the salient features of this patent and unique selling points (USP).*
13. **Claims**  
*(This is the most important part of your patent. Cover as many points as possible for better protection with minimum claims.)*
14. **National Phase Application / Particulars of International Application Field**
15. **Declaration by the Inventor(s)**

*I/We, the above-named inventor(s), am/are the true and first inventor(s) of this invention and will abide by the terms and conditions regarding patent rules of the University of Allahabad. There is no lawful ground of objection(s) to the grant of the patent. Also, to the best of our knowledge, no application for protection in respect of this particular invention had been made before this date.*

Name & Signature of the Inventor(s):

Address:

Date: