

## इलाहाबाद विश्वविद्यालय

प्रयागराज — 211 002, उ0प्र0 (भारत)

## UNIVERSITY OF ALLAHABAD

Prayagraj - 211 002, U. P. (INDIA)



No. 05/R/9 86/2021 Date: 15th November, 2021

## **NOTIFICATION**

In addition to earlier notification no. 05/R/958/2021 dated 01.11.2021, the following work will also be looked after by Shri Amit Kumar Tiwari, Assistant Registrar (at Registrar office):

- 1. Monitoring the RTI and other grievances received from the PG portal.
- 2. Papers/files received from Committee Section for further submission to Registrar.
- 3. Shall prepare the minutes of ensuing Executive Council as well as Academic Council meetings both.
- 4. Any other work given by Registrar, University of Allahabad, Prayagraj.

Registrar

## Copy to:

- 1. All the Deans of Faculty (Arts/Law/Commerce/Science).
- 2. Dean, (Research and Development/Student Welfare/College Development).
- 3. All Heads of Departments, Directors/Coordinators of the Institute/Centres.
- 4. Finance Officer/Controller of Examination/Librarian.
- 5. Public Relation Officer/Proctor/University Engineer
- 6. Placement Officer: coordinate/provide support and make other efforts to provide placement to the University's students.
- 7. All Joint Registrars/All Deputy Registrars/All Assistant Registrars.
- 8. SMO/CPIO/Estate Manager/Security Officer/Information Scientist/Law Officer.
- 9. SVC for kind information of the Hon'ble Vice Chancellor.
- 10. ICT Cell, University of Allahabad: to upload the same on university official website.

Registrar