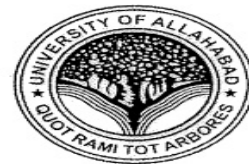




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Tender No. Tender/DSW/01/2026

Dated: 16.10.2026

NOTICE INVITING TENDER

Inviting bidders for providing canteen service in the Faculty of Science, Faculty of Arts and Faculty of Law campuses of the University of Allahabad, Prayagraj

University of Allahabad intends to enter into contract for running Canteen services in its faculty of science campus, Faculty of Arts campus and faculty of law campus. The contractor is expected to provide Canteen service to students, teaching and non-teaching staffs of the University. Interested vendors / contractors / firms /companies with the same kind of objectives can submit bids duly completed on or before **05.11.2026 by 05:00 PM.**

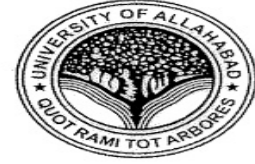
Details	Date	Time	Venue
Date of downloading of tender	16.10.2026	05:30 PM	www.allduniv.ac.in & www.eprocure.gov.in
Last date of submission of tender	05.11.2026	05:00PM	Office of the Purchase and Store Dept. First Floor, Dean CDC Office, Senate campus.
Opening of tender	06.11.2026	12:00PM	Chamber of Chairman, Canteen Committee

EMD	Performance Guarantee/Security Deposit	Tenure of the contract
30,000/-	1,50,000/-	For two years. Further extendable upto one year on mutual consent on satisfactory performance after a review from the competent authority

Note: The technical bid and the financial bid should be placed by the bidder in separate sealed envelopes duly super scribed and both these sealed envelopes are to be put in a bigger envelope which should also be sealed and duly super scribed and addressed to: The Purchase Officer, Purchase and Store Department, University of Allahabad, Prayagraj, (UP), Pin-211002



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Bids should contain the following:

Technical Bid shall contain duly sealed and signed tender document:

1. Duly filled Proforma for Technical Bid,
2. Experience (Annexure-I),
3. Declaration Regarding Blacklisting/Debarring (Annexure-II),
4. EMD (Exemption will be allowed to the eligible bidders as per Govt. norms.)
5. Duly signed copy of GST Registration
6. Duly signed copy of EPF & ESIC registration
7. Duly signed copy of PAN card of authorized signatory/firm
8. Duly signed copy of FSSAI License
9. Duly signed copy of Residence Proof of bidder i.e. Aadhar card.
10. In case of authorized signatory, a letter of authorized from the proprietor in favour of authorized signatory must accompany the bid

Financial Bid shall contain details of the preferred menu (Part-A & Part-B). Financial bid will be opened of only those bidders who will be technically qualified

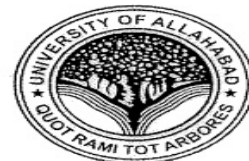


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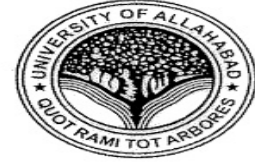


Proforma for Technical Bid

Bidder Profile General Information	
1.	Name of the Company/ Firm with complete registered address
2.	Name of Tenderer/Representative/Applicant (Authorized Signatory)
3.	Complete Postal Address of the tenderer with contact (Phone/Mobile No)
4.	Legal Status (Individual/Proprietary/Firm/Partnership Firm/ Limited Company/Corporation)
5.	Year of Commencement of Business (attach documentary evidence)
Mandatory Information	
6.	(i) Registration No -
	(ii) Validity of Registration Number (up to)-
	(iii) PAN Card No –
	(iv) Aadhar Card No of the tenderer -
	(v) GST Reg. No -
	(vi) EPF/ESIC registration -
7.	Food Safety (FSSAI) Reg. Nos. for running Restaurants/Students Canteen/ Similar Establishments under Central or State Govt. Organizations/higher educational institute -
8.	Earnest Money is to be submitted In favour of “The Finance Officer, University of Allahabad” EMD money is to be deposited in the form of Demand Draft or Fixed Deposit Receipt only; otherwise, application will not be treated as valid. <i>Exemption will be allowed to the eligible bidders as per Govt. norms</i>
9.	(a) The bidder should have experience of satisfactorily running canteen for at least one year in Central or State Govt. Organizations/Higher Educational Institute. (b) The bidder should have worked with at least two Central or State Govt. Organizations/Higher Educational Institute Above Bidder’s performance/ experience must be provided as per format at (Annexure-I) for each work completed.
10.	Current/Saving Account No with Bank name and Branch name (attach attested copy by the Manager of the mentioned branch)



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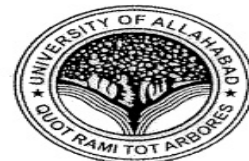


11.	Declaration regarding blacklisting/debarring (Annexure II)	
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(Name & Signature of Bidder-cum-Applicant)



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Evaluation Matrix for canteen services

Date:

Name of the Bidder:

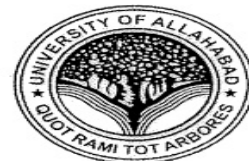
Sl no.	Description	Marks
1	Working Experience as per annexure I (Minimum 01 year) 1 years – 05 marks 2 years – 10 marks 3 years – 15 marks 4 years – 20 marks More than 5 years – 35 marks	
2	Valid Registration (5 marks each) (i) FSSAI registration (ii) GST Reg. No (iii) PAN Card No	
3	Presentation – 50 marks Presentation: Bidder will have to give presentation before the committee of the University. The presentation must include the following points: 1) Introduction of the firm and justification for selection – 10 marks 2) Approach to student interaction – 10 marks 3) Operation and supply chain management – 10 marks 4) Hygiene standards and Waste Management – 10 marks 5) Ambience, Decor and Seating Arrangement – 10 marks	
Total Marks out of 100		

Note 1:- The bidder who will not submit the documents with respect to the experience and mandatory information of performa for technical bid (from point 06 to 08) will not be considered for the evaluation of technical bid.

Note 2:- Only those bidders who score minimum 60% as per the above evaluation will be considered as technically qualified. Rest of the bidders will be considered technically disqualified.



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List of some preferred items to be served in 'Canteen'.

(To be submitted along with the Financial Bid)

Part-A (Packed Items: Ready-to-Serve / Branded / MRP Based)

Sr. No	Items	Qty	MRP Rate	Discount %age on MRP Rate
1.	Milk (Branded)	500ml packed		
		1Ltr packed		
2.	Sweet / Salty Dahi Lassi (Packed)	150ml packed		
		350ml packed		
3.	Buttermilk (Chaas)	200ml packed		
4.	Mineral Water (Branded)	500 ml (packed)		
		1000 ml (packed)		
5.	Fruit Juice (Real / Tropicana / B Natural etc.)	200ml packed		
6.	Curd (Branded)	250gm packed		
7.	Cup Ice Creams (Branded)	80-120ml packed		
8.	Stick Ice Creams (Branded)	65-70ml packed		
9.	Chocolate	80-100gm packed		

Part-B (Cooking Items (Freshly Made at Canteen))

Sr. No	Items	Qty/Weight	Rate
Hot & Cold Beverages (Prepared)			
1.	Normal Tea	200ml	
3.	Tea from Vending Machine	150ml	
4.	Espresso Coffee	200ml	
5.	Cold Coffee	350ml	
6.	Coffee from Vending Machine	150ml	
7.	Lemon Water	250ml	
Fresh Juices & Shakes			
8.	Fresh Fruit Juices (Seasonal)	Mixed	250ml
		Gajar/ Amla/ Chukandar	250ml
		Mosambi/ Orange	250ml
		Pineapple	250ml
		Anar	250ml
9.	Fresh Shakes with Milk	Banana	250ml
		Badam	250ml
		Chocolate	250ml
		Others	250ml
Snacks & Fast Food			
10.	Samosa (fried in fortune/sunflower oil)	100gm	
11.	Kachori (fried in fortune/sunflower oil)	100gm	
12.	Veg Sandwich (whole wheat branded bread)	02slice	
13.	Grilled Toast Sandwich (whole wheat branded bread)	02slice	
14.	Bread Butter (whole wheat branded bread)	02slice	
15.	Veg Patties	Aloo	01piece
		Paneer	01piece
16.	Pakoda (fried in fortune/sunflower oil)	Bread	100gm
		Paneer	100gm
17.	Veg Burger	Plain with vegetables	01piece
		Cheese burger with cheese	01piece
South Indian Items			
18.	Dosa (fried in fortune/sunflower oil)	Plain	Dosa+Chatani+sambar (Dosa minimum 12inch long)
		Masala	Dosa+Chatani+sambar (Dosa minimum 12inch long)
		Paneer	Dosa+Chatani+sambar (Dosa minimum 12inch long)
19.	Vada Sambar (fried in fortune/sunflower oil)		02piece+sambar (vada weight 60gm per piece approx)

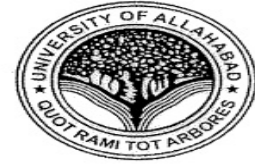


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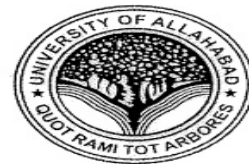
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20.	Rice Idli Sambar	Idli (2piece)+samber+chatani idli weight 60gm per piece approx	
21.	Utappam (fried in fortune/sunflower oil)	Utappam +chatani + sambar utappam minimum 06inches long	
Indian Breakfast & Meals			
22.	Poha with Vegetables (fried in fortune/sunflower oil)	150gm	
23.	Pav Bhaji	Two pav + bhaji	
24.	Chole Kulcha	Two kulcha + chole + pickle	
25.	Chole Bhatura (fried in fortune/sunflower oil)	Two bhatura + chole + pickle	
26.	Chole Samosa (fried in fortune/sunflower oil)	Two samosa + chole	
27.	Veg Pulao / Biryani (basmati rice) (fried in fortune/sunflower oil)	150gm	
28.	Parantha (fried in fortune/sunflower oil)	Plain	01piece each
		Potato/ Onion/ Radish	01piece each
		Cauliflower	01piece each
		Paneer	01piece each
29.	Sprout Salad (chana, moong, moth daal, sprouts, vegetables etc.)	150gm	
30.	Full Meals / Thalīs	04Poori / 04Chapati with Bhaji/sabji	
		200gm Basmati Rice with Rajma	
		200gm Basmati Rice with Chole	
		200gm Basmati Rice with Kadhi	
		Veg Thali (01sabji+01daal+04chapati+rice)	
		Special Thali (04chapati+rice+sabji+daal+curd100gm+ ½piece papad + salad + pickle + 01sweet	

Note: Menu is indicative and is meant for evaluation of L1 bidder only.

Signature of the bidder



TERMS & CONDITIONS FOR THE BIDDING:

1. The Bidders are requested to quote maximum discount %age on the MRP for the packed items (Part-A) and rates for cooked items (Part-B).
2. Financial evaluation for determination of single bidder L1 shall be carried out on the basis of the *lowest cumulative evaluated cost of all cooked items (Part-B)*, the menu being indicative and meant solely for L1 determination. The *highest discount (HI)* offered on MRP-based packed items (Part-A) shall be decided/ascertain separately. The L1 bidder shall *match the HI discount* quoted by any other bidder subject to the condition that the rates are workable; failing which, the offer shall be liable to rejection and the next eligible bidder may be considered. The Committee shall also have the right to reject any *freak, irrational or unworkable rates*.
3. Preferred menu is indicative and is meant only for evaluation of L1 bidder.
4. This tendering process can be terminated at any stage (even without giving contract to any of the applicants) without assigning any reason.
5. EMD of unsuccessful bidders will be returned without interest after the completion of tender process.
6. The Contractor will have to deposit performance guarantee/security deposit of **Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only)** in form of Fixed Deposit Receipt (FDR)/Demand Draft (DD) in favour of “Finance Officer, University of Allahabad” at the time of taking possession of the site. The security deposit without any interest shall be returned to the contractor on the expiry of the contract or termination of the contract under normal circumstances. In the event of breach of any of the terms and conditions, the said security deposit shall be encashed by the University. Amount recoverable (if any) shall be adjusted from the security deposit and the rest of the amount shall be refunded to the contractor.
7. Tender value specified on the CPP portal is entered strictly for technical compliance for e-publishing. This value carries **no financial implication or liability** of any nature during the contract period and after the expiry of the contract on the University of Allahabad.

GENERAL TERMS & CONDITIONS FOR THE AWARD OF CONTRACT

1. That the products served by the caterer shall be wholesome and clean. The competent authority at any time may enter upon the premises allotted to the caterer for the purpose of this agreement/contract and take away samples free of charge for purposes of inspection, trial or analysis and decision of the competent authority about the desirability or quality of the food offered for consumption in the canteen shall be treated as final.
2. If either of the parties wants to discontinue the service, a one-month written notice signed by the Dean (Students Welfare)/caterer should be given to the other party with reason.
3. The **service hours of the canteen** shall be as given by the competent authority.
4. The caterer shall be required to use electrical equipment/appliances for preparation. All expenses shall be borne by the caterer.
5. The caterer strictly needs to abide by the suggestions of the competent authority of the University on matters of hygiene.



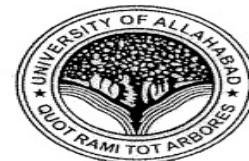
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6. The caterer would provide a sufficient number of workers in the canteen and shall take all reasonable precautions to see that they are professional, civil, sober and honest in their dealings with all users of their services.
7. The caterer shall only employ in his service, such persons whose antecedents have been verified by the police and who have also been medically examined at the caterer's own cost. The caterer shall be required to give an undertaking to the University to this effect.
8. The caterer shall provide a list of the persons employed by him with their name, address, photo and other details, to the Dean Student Welfare, UoA. If the caterer desires to change the workers, he needs to inform the Dean Student Welfare, UoA and provide the details of the new workers before they start the services at the canteen.
9. The caterer or his employees will not be permitted to stay overnight in the university premises.
10. The caterer will ensure & comply with the statutory provisions for running canteen service.
11. If any employee and/staff member of the caterer in the opinion of University, is not rendering proper service or is otherwise guilty of any misdemeanor or is found otherwise undesirable, the caterer shall forthwith remove that person from the university campus, with immediate effect and replace him with a suitable person.
12. The caterer shall not make any additions/alterations in the premises provided by the University.
13. The caterer shall maintain a suggestion/complaint box for noting suggestions/complaints, all the time in the canteen, for improvement by the users. Such suggestions/complaints after having the approval of the competent authority should be forthwith acted upon by the caterer.
14. All the workers providing the services under this agreement shall be employees of the caterer and the University shall not have an employer-employee relationship with the employees of the caterer. The caterer undertakes to keep the University, harmless and indemnified against any demand/claim of wages, provident fund, Employees State Insurance and any other such dues of its employees. The relationship between the caterer and University is purely contractual and University is not responsible and/liable for the employees of the caterer.
15. The caterer shall have no right or interest in the premises allotted for kitchen, canteen area and other allied purposes and he shall have no right or interest to remain in possession thereof at the end of this agreement or on termination thereof at any time.
16. **The caterer shall display the menu and rates (as approved by the competent authority of the University) prominently in the canteen.**
17. **Items to be used in the canteen:** The vendor must use only packaged items from certified and reputable brands. Before commencing operations, the vendor must obtain approval from the competent authority of the University for the list of items to be used in the canteen. Additionally, the vendor is not permitted to use loose raw materials, except for raw vegetables, fruits, and milk, which must meet the approved lactometer reading.
Note: The use of Ajinomoto, Eno, arrowroot powder, foodcolors, or hydrogenated vanaspati oil etc. is strictly prohibited.
18. The caterer shall be provided by University with necessary area and he/she shall be responsible for the proper maintenance of the premises provided by University. The caterer shall ensure proper cleaning in and around the canteen. The waste material shall be disposed of through covered containers. The caterer may explore the possibility of converting waste to bio-fertilizer.



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19. The caterer shall pay rent during the time of signing the agreement @ **Rs.2500/-** per month in advance **for each canteen**. Water charges and Electricity charges on actual basis will also be paid by the caterer to University as per rules.
20. The caterer shall make available all other implements for running the canteen, things like **environmental friendly crockery, cutlery, etc. for the canteen**.
21. The caterer will not provide food/service to unauthorized persons inside the canteen premises.
22. **All packed/branded items shall be sold strictly at or below the Maximum Retail Price (MRP) printed on the item. No item shall be sold above MRP under any circumstances.**
23. The caterer must depute the concerned for look after the functioning of the canteen effectively and complying the suggestions of the University
24. The caterer must submit an **undertaking confirming that they have never been debarred** or blacklisted by an organization in past contracts with central funded institutes/university/organization. If this information is found to be incorrect, the caterer will be held fully responsible and liable for immediate termination of contract.
25. Any association with previously debarred or terminated vendors, working with University (including chefs and staff from their team) will result in the immediate termination of the contract.
26. The caterer should **eco-friendly canteen disposables** in the canteen.
27. **As per availability, suitable space will be provided to successful bidder in each campuses of the University to run the canteen, in which they shall create a temporary structure.**
28. On the expiry/termination of the contract the caterer shall hand-over/vacant physical possession of the canteen space on the date of expiry/termination.
29. Legal disputes, if any, shall be subject to the jurisdiction of Prayagraj only.
30. If the Caterer forfeits the contract before the end of tenure without one-month notice, then the security deposit will not be refunded.
31. In case of any disputes between the parties above, University shall have the sole power to appoint an arbitrator whose decision will be final and binding.
32. The caterer is required to vacate the premises by the end of contract, if not, penalty of Rs. 5,000/- per day will be imposed for unauthorized possession. Besides, suitable action will be taken as deemed appropriate by the competent authority.
33. The agreement will automatically get null and void on completion of contract, if not extended further.
34. **The contract will be awarded initially for a period of two years to the successful bidder. This period may be extended upto one year on mutual consent on satisfactory performance after a review from the competent authority. The successful caterer shall be bound to execute an agreement on non-judicial stamp paper of Rs.100/.**

Penalty shall be applicable on breach of following Clauses:

Cleanliness and Hygiene: Utensils and premises (including cooking, serving, and storage areas) must be maintained with the highest standards of cleanliness and hygiene. Table, chairs in café area, kitchen selves, washrooms, etc. must be clean at all times.

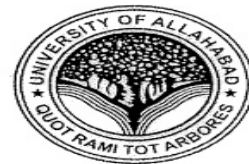


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Use of Products: Expired products must not be used or served in the canteen.

Uniform and Personal Hygiene: Canteen staff must wear clean, approved uniforms, including head caps (as specified by the Canteen Committee), and maintain high standards of personal hygiene (such as trimmed nails, clean clothes, and combed hair) from the very first day of duty.

Penalties for Non-Compliance:

First Instance: A penalty at the rate of 5% of the amount of security deposit.

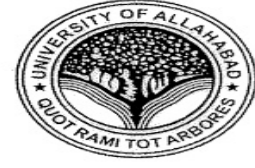
Second Instance: A penalty at the rate of 20% of the amount of security deposit.

Third Instance: Termination of the contract, with a debarment from participation in tender of any canteen for the next 3 years.

Penalties outlined above will apply to each individual breach of a clause, and the penalty amounts will be cumulative in the case of multiple breaches.



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Annexure-I

Experience

S.No	Name of the organization & Address	Tender/Contract duration	Total experience

Note: exemption will be allowed to the eligible bidders as per Govt. norms

Signature of Bidder

Name: _____

Organization Name: _____

Contact No. : _____



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Annexure-II

Declaration Regarding Blacklisting/Debaring For Taking Part in Expression of Interest(EOI)

I/We _____(bidder) hereby declare that my/our firm/agency namely M/s _____has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

In case the above information is found false I/We are fully aware that the tender/contract will be rejected/cancelled by the Dean (Students Welfare), University of Allahabad and the security money shall be forfeited.

Signature of Bidder

Name: _____

Organization Name: _____

Contact No. : _____