

**NOTICE INVITING TENDER
ALLAHABAD UNIVERSITY
ALLAHABAD-211002**

E-TENDER (LTE)

Sealed Item rate **online** tenders are invited from civil contractors (registered with Allahabad University) for the following works.

S. No.	NIT NO.	Name of work and location	Estimated cost put to bid	Earnest Money	Period of Completion	Start date of uploading of tender	Last date & time of online submission of bid, EMD and other Document as specified in the bid document	Time & date of opening of tender
1	2	3	4	5	6	7	8	9
1	E-TENDER/UE-14-i-(C)/2023-24	Making flowerpot stand at Guest House, University of Allahabad, Allahabad.	₹ 2,03,586/-	₹ 4,072/-	30 Days	19.10.2023	Up to 03:00 PM on 06.11.2023	At 03:30 PM on 07.11.2023

In the event of any date indicated above is declared as holiday, the next working day of the University shall be considered as the due date for receiving & opening of tenders. Late/delayed offer will not be accepted.

The University administration reserves the right to accept or reject any or all the Tender/s without assigning any reason and to split up work or items of work to divide or distribute the whole work among more than one contractor. The contractors will have no option to refuse such splitting /rejection.

University Engineer

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.allduniv.ac.in, www.eprocure.gov.in but online tender will be uploaded on www.eprocure.gov.in
4. But the online bid can only be submitted after depositing of original EMD in the office of University Engineer ,Allahabad University within the period of bid submission and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker`s Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favor of Finance Officer, University of Allahabad as mentioned in NIT, receipt for deposition of original EMD to office of the University and other documents as specified.
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand.
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. Contractor can upload documents in the form of **JPG** format and **PDF** format.
8. Contractor must ensure to quote rate of each item.

List of Documents to be scanned and uploaded within the period of bid submission:

- I. Treasury Challan/Demand Draft/Pay order or Banker`s Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank against EMD.
- II. Certificate of Registration for GSTN No.
- III. Copy of receipt of deposition of original EMD issued from Office of the University Engineer, Allahabad University.
- IV. Copy of registration with concerned department.

RECEIPT OF DEPOSITION OF ORIGINAL EMD

(Receipt No. / date))

1. Name of Work: -**"Making for flowerpot stand at Guest House, University of Allahabad, Allahabad."**

1. NIT No. : **E-TENDER/UE-14-i-(C)/2023-24**

2. Estimated Cost : **₹ 2,03,586/-**

3. Amount of Earnest Money Deposit: **₹. 4,072/-**

2. Last date of submission of Bid : **UPTO 3:00 P.M.**

1. Name of Contractor: #

2. Form of EMD #

3. Amount of Earnest Money Deposit #

4. Date of submission of EMD #

.....
Signature, Name and Designation of EMD

Receiving person along with office stamp

E-Tendering

1. Item rate bids are invited from approved and eligible contractors (registered with Allahabad University) for the work of **“Making for flowerpot stand at Guest House, University of Allahabad, Allahabad.”**

The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is estimated to cost ₹ 2, 03,586/- This estimate, however, is given merely as a rough guide.
2. Agreement shall be drawn with the successful bidders on prescribed Form. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **30 Days** from the 15th day of issue of LOA or first date of handing over of the site, whichever is earlier, in accordance with the phasing, if any, indicated in the bid documents.
4. (i) The site for the work is available.
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen on website **www.allduniv.ac.in**, **www.eprocure.gov.in**
6. After submission of the online bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favor of Finance Officer, University of Allahabad, Allahabad) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited in the Office of University Engineer, Allahabad University within the period of bid submission. The Office of the University Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by the tender inviting authority.

This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

Documents as specified in **the bid document** shall be scanned and uploaded to the e-Tendering website within the period of bid submission. Further, certified copy of all the scanned and uploaded documents as specified in bid document if required shall have to be submitted by the lowest bidder only within a week physically in the office of University Engineer.

Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose original EMD deposited with Office of the University Engineer, Allahabad University, Allahabad.**

The bid submitted shall be opened at 03:30 PM on **07.11.2023**

9. The bid submitted shall become invalid if:
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit original EMD Office of the University Engineer, Allahabad University.
 - (iii) The bidder does not upload all the documents (including GSTN) as stipulated in the bid document including the copy of receipt for deposition of original EMD.
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted **physically by the bidder** in the office of bid opening authority.
 - (v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. The contractor whose bid is accepted will be required to furnish **performance guarantee of 10% (Ten Percent)** of the bid amount within the period of 15th days from the date issue of LoA. This guarantee shall be in the form of Fixed Deposit Receipts drawn in favor of Finance Officer, University of Allahabad. In case the contractor fails to deposit the said performance guarantee within the period including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.
11. Description of the work is as follows: **Making for flowerpot stand at Guest House, University of Allahabad, Allahabad.** Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the local conditions and other factors having a bearing on the execution of the work.
12. The competent authority on behalf of the Vice Chancellor, University of Allahabad does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

14. The competent authority on behalf of Vice Chancellor, University of Allahabad, Allahabad reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the University if his near relative is posted as an employee in any capacity in the university. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any faculty/officer/staff in Allahabad University. Any breach of this condition by the contractor the university will recommend CPWD to remove the firm from the approved list of contractors of CPWD.
16. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
17. **The bid for the works shall remain open for acceptance for a period of 30 days.** If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the University shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
19.
 - 19.1.1 The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor component individually.
 - 19.1.2 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.
 - 19.1.3 Final bill of whole work shall be finalized and recommendation for payment will be made by the University Engineer. A.E/J.E. (C/El) in charge of minor component(s) will prepare and forward the bills to the University Engineer for further action.
 - 19.1.4 In case of any dispute arising out of any content the decision of the Vice Chancellor, UoA will be final & binding upon both the parties.
 - 19.1.5 All disputes are subject to Jurisdiction of Allahabad.

ITEM RATE TENDER & CONTRACT FOR WORKS

(A) Tender for the work of: **Making for flowerpot stand at Guest House, University of Allahabad, Allahabad.**

(i) To be uploaded latest by **03:00 PM** hours onat **www.eprocure.gov.in**

(ii) To be opened in presence of tenderers who may be present at **03:30 PM** hours onin the office of **University Engineer or other suitable place, University of Allahabad, Allahabad.**

TENDER

I/We have read and examined the notice inviting tender, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Quantity & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the University of Allahabad within the time specified in the tender document viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for 30 days and not to make any modification in its terms and conditions.

A sum of **Rs.** is hereby forwarded in Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favour of Finance Officer, University of Allahabad, Allahabad) **issued by a** scheduled bank as earnest money in the form of Demand Draft drawn in favor of Finance Officer, University of Allahabad is scanned and uploaded **(strike out as the case may be)**

If I/We fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said the Vice Chancellor, University of Allahabad or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that the Registrar, University of Allahabad or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in University of Allahabad in future forever.

Also, if such a violation comes to the notice of Department before date of start of work, the Registrar, University of Allahabad shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State. I/We have filled and signed the tender documents on each page and the same are enclosed herewith.

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:



BILL OF QUANTITY

NAME OF WORK:-“Making for flowerpot stand at Guest House, University of Allahabad, Allahabad.”

NIT No. : E-TENDER/UE-14-i-(C)/2023-24

SI No.	Description	Quantity	Unit	Rate (Rs.)	Amount(Rs.)
1	Steel structure welded in built up tabular section. Code:DSR18/10.16.2	1200.00	Kg		
2	Painting with synthetic enamel paint of approved brand. Code: DSR18/13.61.1	120.00	M ²		
Total =					

Signature and Address of Contractor

University Engineer
University of Allahabad