



प्रयागराज – 211 002, उ०प्र० (भारत)
UNIVERSITY OF ALLAHABAD
Prayagraj – 211 002, U. P. (INDIA)



No. 05/R/ 14 /2022
Date: 07th January, 2022

NOTIFICATION

It has come to the notice that various departments/ sections/ offices/Centers of the University's forward their requisition for seeking approval of the Hon'ble Vice Chancellor related to purchase of the common stationery items like (A-4 Size paper, File Cover, Pen etc.) through various file.

In the interest of the University, all the Deans, all the Head of Departments, Controller of Examination office, Finance Office, etc. are requested to work out their genuine annual requirement of the common stationery items and send the same to the Purchase Office latest by 20th January, 2022, so that, bulk purchase can be done by the Purchase Office.

This issues with the approval of the Hon'ble Vice Chancellor.

NK
7/1/2022
Registrar

Copy for information and necessary action.

1. All the Deans of Faculty (Arts/Law/Commerce/Science).
2. Dean, (Research and Development/Student Welfare/College Development).
3. All Heads of Departments, Directors/Coordinators of the Institute/Centres.
4. Finance Officer/Controller of Examination/Warden/ Superintendent of all Hostels.
5. In-charge, (Legal Cell)/Proctor/Public Relation Officer.
6. Librarian/University Engineer/ Placement Officer.
7. All Joint Registrars/Deputy Registrar (A/c)/All Assistant Registrars.
8. SMO/CPIO/Estate Manager/Security Officer/Information Scientist/Law Officer
9. Purchase Officer.
10. SVC for kind information of the Hon'ble Vice Chancellor.
11. ICT Cell with request to upload the same on University website for wider publicity.



इलाहाबाद विश्वविद्यालय

प्रयागराज - 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj - 211 002, U. P. (INDIA)



वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

No. 05/R/18 /2024

Date: 09th January, 2024

CIRCULAR

RULES FOR SMOOTH FUNCTIONING AND EXECUTION OF RESEARCH PROJECTS

There are numerous funding agencies of Govt of India, which give research grants to faculty members. Many faculty members at the University of Allahabad are recipient of such grants. These project grants are strictly time bound and funding agencies insist that the project be completed within the stipulated time. Funding agencies keep track of the progress of the project by seeking time bound periodical progress reports at regular interval (Quarterly/Half Yearly/Annually) from the Principal Investigator (PI). Failing to complete project on time and utilise grant within stipulated period to withholding of further grants by the funding agencies. In addition, the image of the University gets tarnished as a result other projects are with held.

Usually grants released by the funding agencies are forwarded directly to the Finance Officer. The Office of the Finance Officer delays in communicating the receipt of such grants to PI. This in turn leads to delay in the start of the project.

The PI has no control over utilization of funds received by the Finance Officer. The PI simply makes a requisition through indent form for purchases of items needed. All expenditure on the project (except contingent expenditure up to Rs 25000/-) are executed by the FO.

To facilitate smooth flow of funds, to streamline the purchase procedure, preparation of Utilization Certificates and to deal with other project related matters in a time bound manner, keeping the above in view, following guidelines are being proposed:

1. Whenever a Project/Grant is approved by the funding agency in favour of a faculty member and grant is received along with the sanction letter from a funding agency at the Office of the Registrar/FO, a guard file should be maintained at such office wherein the sanction papers are arranged in a chronological order. The PI should immediately be informed about the receipt of funds at the Office of the FO. *This will eliminate the need of sending the sanction papers every time during communication between PI and the FO for any financial sanction concerning the project.* Every file sent to the FO for any financial sanction however must have the following information pasted on the inside cover page: Name of the Project, Code, sanctioned amount, date of commencement and due date of completion/closure of the project.
2. The PI should submit advertisement template and the proposal for constitution of the selection Committee (the advertisement and constitution of the selection committee should be in consonance with the guidelines of the funding agency) to the Competent Authority through HoD concerned. Prior administrative approval of the Honourable Vice Chancellor for appointment of any staff on the project should be obtained.
3. For making procurements, the guidelines as provided under GFR may be adhered to as follows:

Contingency: *The contingency fund is provided by funding agencies to PIs to facilitate research work without any impediment. The contingency is for urgent purchases which cannot be foreseen by the PI. Moreover, the contingency amount provides a safeguard to the PI to procure items of urgent requirement for smooth progress of the research work.*

nd

The committee is of the opinion that the PI should be given authorization to procure sundry items/urgent repairs/services for outside analysis upto Rs 25000/- following the procedure as detailed under GFR 154.

4. **For consumable grant** (other than contingency) prior administrative approval has to be obtained from the Vice Chancellor for procurement of expected quantity consumables for the entire project with the condition that cost of such materials should be limited to allotment of funds under the project. Thereafter PI may procure consumables according to the requirement. In Science departments bio-chemicals /diagnostic kits having a shelf life of only a few months can be purchased under GFR 154 upto a limit of Rs 25000/- at a time.
5. Purchases of consumables above Rs 25000 and upto Rs 2,50,000 (only those items which are not available on GEM) may be made by local purchase committee of Department/Centre following the procedure laid down under GFR 155.
6. Purchases of instruments/consumables/services above Rs 2,50,000 may be executed through GeM.
7. The colour of files which carry project related papers from the PI to FO shall be pink. This will highlight the project related files and may be dealt expeditiously. The FO is expected to provide all PIs with requisite number of pink coloured files.
8. Under special circumstances the FO may release an advance to the PI, after obtaining prior approval of the Honourable VC. The next advance, however, will be released only after settling the accounts of the previous advance.
9. It will be incumbent to include a date sheet pasted on the inside front cover which will show the dateline of the movement of file. **Under normal circumstances, the procedure for procurement (submission of indent form and leading to placement of order) must be completed within fifteen working days of the initiation of the file by the PI. Any delay will need to be mentioned on the file.**
10. Since the record of all payments made from the project fund is in the Accounts Office, the Utilization Certificate (UC) will be prepared by the Accounts Department in consultation with the PI/Co-PI. Before asking the Accounts Office for the UC, the PI will have to categorically state that all pending bills, reimbursements and wages have been cleared. The funds being in the custody and jurisdiction of the FO, the Overhead grant may be deducted directly by the FO as per the sanction order of the funding agency in the ratio of the release of the grant. It must be mentioned that grants are released by the funding agency in phased manner and thus the overhead amount also is released in the phased manner.

This is issued with approval of the Competent Authority.

NKL
09/11/2024
Registrar

Copy to for information and necessary action:-

1. All the Deans of Faculty (Art/Law/Commerce/Science/Research and Development/ Dean, Student Welfare), UoA.
2. All Heads of Departments, Directors/Coordinators of the Institute/Centres, UoA.
3. All Faculty member, UoA.
4. The Finance Officer, UoA.
5. The Proctor, UoA.
6. Public Relation Officer, UoA.
7. Controller of Examination, UoA.
8. All Joint Registrar/ Deputy Registrar/ Assistant Registrar of the UoA.
9. Chairman, ICT Cell with request to upload the same on University website.
10. SVC for kind information of the Hon'ble Vice Chancellor.

NKL
Registrar



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No. 05/R/18 /2024

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This is issued with approval of the Competent Authority.

NKL
09/11/2024
Registrar

Copy to for information and necessary action:-

1. All the Deans of Faculty (Art/Law/Commerce/Science/Research and Development/ Dean, Student Welfare), UoA.
2. All Heads of Departments, Directors/Coordinators of the Institute/Centres, UoA.
3. All Faculty member, UoA.
4. The Finance Officer, UoA.
5. The Proctor, UoA.
6. Public Relation Officer, UoA.
7. Controller of Examination, UoA.
8. All Joint Registrar/ Deputy Registrar/ Assistant Registrar of the UoA.
9. Chairman, ICT Cell with request to upload the same on University website.
10. SVC for kind information of the Hon'ble Vice Chancellor.

NKL
Registrar

No.: 05/R/314/2024
Date: 06/02/2024

NOTIFICATION

This is to notify that a provision of Rs. 10,000.00 - Rs. 15,000.00 has been made from the unassigned grant for expenditure on **outreach activities**. The Heads/Coordinators/Directors may seek advance or reimbursement to the tune of Rs. 10,000.00 - Rs. 15,000.00 from the aforesaid grant to conduct outreach activities on behalf of their Department/Centre.

This is issued with the approval of the Competent Authority.


06/2/2024
Registrar

Copy to for information and necessary action:-

1. All the Heads/Directors/Coordinators.
2. All the Deans of Faculty (Science/Arts/Commerce/Law).
3. Prof. Madhurendra Kumar, Director, NAAC and Coordinator, IQAC.
4. The Coordinator, NSS.
5. The Finance Officer.
6. All AR/DR (A/c).
7. SVC for kind information of the Hon'ble Vice Chancellor.


Registrar



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प्रयागराज – 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj – 211 002, U. P. (INDIA)



No. FO/1338/2023

Date: 13th March, Sept, 2023

Circular


Subject: Revised procedure for flow of funds under Central Sector Schemes, being implemented by Department of Science and Technology-reg.

Vide O.M. No.DST/PRAO/TSA/01/2022/498 dated 21st Sept, 2022 issued by the Department of Science and Technology, Ministry of Science and Technology, Government of India has revised the procedure for flow of funds under the Central Sector Schemes of the Union Government.

The University has opened the Bank Account in Bank of Maharashtra and the currently available unspent balances have to be returned to CNA A/c.

All the concerned PIs have projects under DST scheme and fellow getting the INSPIRE fellowship should follow the aforesaid guidelines in letter and spirit, otherwise DST will not release the next installment.

Copy of the OM dated 21st Sept, 2022 is available on University website www.allduniv.ac.in for information to all concerned.


O/K
Finance Officer
Finance Officer
Allahabad University

Copy to:

1. All Departments, Centres and Constituent Colleges for compliance.
2. Chairman, ICT Cell to upload the Circular and OM on University website.
3. SVC for information to Hon'ble VC


O/K
Finance Officer
Finance Officer
Allahabad University

Most Immediate

No.DST/PRAO/TSA/01/2022/ 498
Government of India
Ministry of Science and Technology
Department of Science and Technology
(Office of the Chief Controller of Accounts)

Technology Bhawan,
New Building,
New Mehrauli Road,
New Delhi - 110016.
Dated 21 September, 2022

Office Memorandum

Subject: Revised procedure for flow of funds under Central Sector Schemes, being implemented by Department of Science and Technology.

The undersigned is directed to state that Ministry of Finance (Department of Expenditure) vide their Office Memorandum No. 1(18)/PFMS/PCD/2021 dated 9th March, 2022, have put in place, with effect from 1st April, 2022 revised procedure for flow of funds under the Central Sector Schemes of the Union Government. Subsequently, certain clarifications were issued by Ministry of Finance (Department of Expenditure) vide their Office Memorandum No. 1/ (18)/PFMS/2021 dated 14th September, 2022 and two OMs numbered 1/ (12)/PFMS/2022, both dated 16th September, 2022.

2. Accordingly, with a view to streamline the procedure for flow of funds under the Central Sector Schemes being implemented by this Department and for clarity of all stakeholders, a new procedure for flow of funds is being put in place in partial modification of the earlier Office Memoranda issued by this Department.
3. The new process will work on the following basic premise:
 - i) There will be only two layers in the fund flow- Central Nodal Agency (CNA) and Sub-Agency.
 - ii) Sub-Agency will be at the level of the institution and the ZBS account will be opened at the Institution level.
 - iii) Entire unspent balance against projects under implementation in respect of a scheme will be returned to the CNA account by the Sub-Agency under

intimation to the Program Division. Thereafter, fresh release will be made under that scheme. The returned unspent balance will be re-assigned by the CNA to the sub-agency on the directions of the Program Division without further reference to IFD.

- iv) If any agency has any issue with returning the entire unspent balance immediately, then the same will be dealt with on a case to case basis in the light of the Department of Expenditure Office Memorandum No. 1/ (12)/PFMS/2022 dated 16th September, 2022, which authorises the Financial Adviser to allow relaxation subject to fulfilment of certain conditions to the extent of 15% of the budget estimate of the Central Sector Scheme under consideration. The relaxation permitted is till 31st December, 2022.

4. New Process Flow:


The new process flow under the Central Sector Schemes will be as under:

- i) All the unspent balances at the Institute level will be returned to the CNA under intimation to the Program Division, who will forthwith assign the returned balance immediately to the CNA account of the scheme on the directions of the Program Division without further reference to IFD.
- ii) CNA will keep record of all the unspent balance received, fresh assignments made and of reassignment against unspent balance received. Designated banks may also be asked to develop such utility for the use of CNA and the department.
- iii) Programme Division of the department will share the sanction order with CNA and SAs. This will be done for both: fresh assignment and reassignment of the unspent balance received in CNA account. It will be the responsibility of the Programme Divisions and Sub-Agency to monitor the progress and expenditure of projects.
- iv) At no given point of time more than 25% of the scheme budget earmarked for the financial year is to be put in the CNA account of the scheme. However, Programme Divisions are free to obtain approval of competent authority and concurrence of the Financial Adviser for more than 25% at a time for administrative convenience and efficiency.
- v) Additional funds will be released only upon utilization of at least 75% of the funds released earlier and in compliance with the conditions of previous sanction.
- vi) CNAs/SAs will comply with all the instructions issued by Ministry of Finance and concerned departments from time to time on the revised procedure of flow funds under Central Sector Scheme.

5. **Action Points:**

- i) Nodal Officers, Programme Divisions, CNAs and the Banks are required to open ZBS account of Sub-agencies at the Institution level.
- ii) Banks need not insist on opening ZBS account at the project level, unless so desired by the institution as clarified by Department of Expenditure Office Memorandum dated 16th September, 2022. Therefore, if the IAs at the Institution level, opt for only one Sub-agency account then banks shall treat the first ZBS account or the ZBS account in which transactions have happened first as the Sub-agency's ZBS account. All other ZBS account may be closed with the minimum formalities and the details of final single account of the Sub-agency may be communicated to all stakeholders viz. CNA, IA, SAs, Nodal Officers, Programme Divisions, and the Pay & Accounts Office.
- iii) Banks may issue necessary instructions to its field units for scrupulous compliance with the new directions.
- iv) Programme Divisions shall provide the list of IAs with the contact details to the Nodal Officer designated for their scheme where projects are under consideration for release of funds. Nodal Officers shall share the list of agencies with the Controller of Accounts and designated banks to open ZBS accounts and map them in the CNA system.
- v) Banks shall arrange a presentation of the dashboard of the scheme they have been designated banker for, to monitor the progress made under the scheme.

6. This issues with the approval of Secretary, Department of Science & Technology.



(Manmohan B.R.)
Controller of Accounts
Tel. 011-26868154

Distribution:

- i) Head, Innovation Technology Development and Deployment, Department of Science and Technology.
- ii) Head, Research and Development, Department of Science and Technology.
- iii) Head, National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS), Department of Science and Technology.
- iv) Head, Science and Technology Institutional and Human Capacity Building, Department of Science and Technology.

- v) Shri Praveen Roy, Scientist 'F', NEB Division, Department of Science and Research Division.
- vi) Dr. Arvind Kumar, Scientist 'F', International Cooperation Division, Department of Science and Technology.
- vii) Dr. J.B.V. Reddy, Scientist 'E', Technology Mission Division, Department of Science and Research Division.
- viii) Dr. Arindam Bhattacharyya, Scientist 'F', R&D Infrastructure Division, Department of Science and Technology.
- ix) All Programme Divisions in Department of Science and Technology.
- x) Secretary, Science and Engineering Research Board (SERB), Technology Bhawan, New Delhi.

Copy for information to:

- i) PSO to Secretary, Department of Science and Technology.
- ii) PPS to Additional Secretary & FA, Departments of Science and Technology and Biotechnology.
- iii) PS to Chief Controller of Accounts, Ministry of Science and Technology.

DST Umbrella Scheme: S&T Institutional and Human Capacity Building [1817]

The key initiatives and schemes of DST initiated during last 5 years which made significant impacts along with some new initiatives that are underway are broadly categorized under three umbrella schemes of DST viz., (a) S&T Institutional and Human Capacity Building; (b) Research & Development (c) Innovation, Technology Development and Deployment and (d) National Mission - Inter-disciplinary Cyber Physical Systems (NM-ICPS).

The DST umbrella scheme 'S&T Institutional and Human Capacity Building [1817]' encompasses several sub-schemes, each of which is operating under different Program Divisions of DST. The Program Division-wise details of the sub-schemes under the aforesaid Umbrella Scheme are mentioned in the Table below:

S. No.	Program Division	Sub-scheme under umbrella scheme 'S&T Institutional and Human Capacity Building [1817]'	CNA Model
1.	R&D Infrastructure	i) FIST: Fund for Improvement of S&T Infrastructure in Higher Educational Institutions	Yes
		ii) PURSE: Promotion of University Research and Scientific Excellence	
		iii) SAIF: Sophisticated Analytical Instrument Facilities	
		iv) SATHI: Sophisticated Analytical and Technical Help Institute	
		v) STUTI: Synergetic Training Program utilizing the Scientific and Technology Infrastructure	
2.	WISE-KIRAN (Women in Science & Engineering - Knowledge Involvement in Research Advancement through Nurturing)	i) WoS (A,B,C): Women Scientist Scheme (A, B, C)	Yes
		ii) Mobility Scheme: Addressing relocation issue of Women Scientists	
		iii) Vigyan Jyoti: Empowering Girls in STEM	
		iv) GATI: Gender Advancement for Transforming Institutions	
		v) CURIE: Consolidation of University Research for Innovation and Excellence in Women Universities	
		vi) Indo-U.S. Fellowship for Women in STEMM	
		vii) CSRI: Cognitive Science Research Initiative	
		viii) SATYAM: Science and Technology of Yoga and Meditation	
3.	SEED-SSTP Division	i) SSTP: State S&T Programme	Yes
		ii) PFP: Patent Facilitation Programme	
4.	PCPM (Policy Coordination & Programme Management)	i) Policy Research Program (+NSTMIS) [Centres for Policy Research; DST-STI Policy Fellowship Programme]	Yes
5.	INSPIRE (Innovation in Science Pursuit)	i) INSPIRE Internship Science Camp	Yes
		ii) INSPIRE Fellowship	
		iii) INSPIRE Faculty Fellowship	

	for Inspired Research)	iv)	INSPIRE – Scholarship For Higher Education (SHE)	CNA Exempted (Fund release in DBT mode)
6.	INSPIRE - MANAK: Million Minds Augmenting National Aspiration and Knowledge	i)	INSPIRE Award Grant @Rs.10,000/student	CNA Exempted (Fund release in DBT mode)
		ii)	District, State and National Level Exhibitions grant release and Implementation grant to NIF.	CNA Model
		iii)	Inspiring India in Research Innovation and STEM Education (<i>iRISE</i>)	CNA Model
7.	Training	i)	National Program for Training of Scientist & Technologists working in Government Sector	CNA Exempted (Fund release in reimbursement mode)

**DEPARTMENT OF SCIENCE AND TECHNOLOGY
INSPIRE PROGRAMME DIVISION**

Subject: Fund Flow under Umbrella Scheme 1817 (STIHCB): Issue of OM by DST on CNA Flow of Funds, CNA TDB Work Flow and Template for Undertaking from IAs.

In continuation to Revised procedure for flow of funds for INSPIRE Fellowship and INSPIRE Faculty Fellowship components of INSPIRE under umbrella scheme (1817), posted on Notice Board of INSPIRE Portal on 7.10.2022, DST has issued an OM No. DST/PRAO/TSA/01/2022/498 dated 21st September, 2022 (see pages 3-6), indicating the process that needs to be undertaken by your Institute/organization as given below:

1. As mentioned in Para 3 of the attached DST OM, a Zero-balance A/c [Preferable Name of A/c: Organization Name-STIHCB (1817) Scheme] is required to be opened to operate as a Sub Agency A/c at an institutional level (i.e. your institute/organization) in Bank of Maharashtra.

In case, an account has already been opened in the Bank of Maharashtra, then the currently available unspent balance in the said A/c need to be ensured to have zero-balance by returning back the entire unspent amount to the Central Nodal Agency (CNA) A/c and the same to be intimated to us. In addition, the Organization also needs to return back the entire unspent balance against all projects under implementation w.r.t. the Scheme "S&T Institutional and Human Capacity Building" having Scheme Code 1817 (see pages 7-8) to the CNA A/c with intimation to the concerned Program Division. The entire amount would be forthwith assigned back immediately to the CNA A/c by the Program Division and a Reassignment Order to this effect would be issued to indicate about the reassignment of the entire unspent amount as deposited by your organization. The details of CNA A/c where the unspent balance needs to be deposited back is mentioned at Point No. 3.

It may be kindly noted that this process is a one-time requirement that is needed to align your organization with the CNA system.

2. Mapping of the Bank A/c at PFMS:

While mapping of the new Bank A/c opened with the Bank of Maharashtra at PFMS you need to select 3rd option in PFMS which is 'I will receive funds from this agency' in place of Central Government. There you need to mention the Unique Code 'TDBDST' and select TDB as the organization. While mapping, your organization also needs to select account type as zbsa/czba. Following the same, send your PFMS mapping request for approval to us at project-consultant1@tdb.gov.in with cc to accountofficer@tdb.gov.in after completing the necessary formality in PFMS portal. Specifically, you need to provide the below details to us for approval:

Name of Account:

Account No.:

IFSC:

Institution Name:

Screen shot of the PMFS portal from My Schemes:

The above details should be vetted by the competent authority of the beneficiary institution.

3. An undertaking having the project-wise details of the unspent balance available under the Scheme "S&T Institutional and Human Capacity Building (STIHCB) [Scheme Code 1817]" needs to be submitted while depositing back the entire said amount into the CNA account (see pages 9-10 for Format for Undertaking).

4. Document needed to submit to DST/ TDB:

After transferring the entire unspent balance amount from your current Bank A/c to the CNA A/c (as mentioned at Point No. 3 above) to achieve zero balance, the necessary undertaking as mentioned at Point 3 above needs to be sent to email of INSPIRE division's concerned Program Officer.

5. Details of Checker and Maker at PFMS:

After you have opened a zero balance **subsidiary** account with Bank of Maharashtra for receipt of funds, it may be kindly noted that instead of any physical fund transfer in your account, there will be only a limit assignment as per sanction order, issued to you.

To utilize the assigned limit, institution / PI would require **Maker and Checker ID**. Maker and Checker are two persons preferably from finance / accounts office of the institution who will operate the virtual platform <https://mahacnatdb.in> for utilization / transaction of the assigned limit. The Maker and Checker will be created by CNA (TDB) based on the details provided by the respective organizations. The details required to create maker and checker are:

Maker details (Duly verified by the Competent Authority of the respective Institute)	
Name	
Email Id	
Mobile no.	
Institution Name	
Account no.	
IFSC Code	

and

Checker details (Duly verified by the Competent Authority of the respective Institute)	
Name	
Email Id	
Mobile no.	
Institution Name	
Account no.	
IFSC Code	

The above details will be required separately for maker and checker.

Once the details are received by TDB, they will create the user credentials of Maker and Checker following which Maker and Checker of your organization would receive an email with a link to complete one-time registration process. After the registration is done at respective Institution end by the respective designated Maker and Checker, CNA TDB would approve the same. Once approval by CNA TDB, the Maker and Checker of your organization may login and start transacting as per attached work flow (see Page11).

To be given on Letter Head of the Organization

Format for submitting details of ZBS Account (Institutional/project specific) and Details refund of unspent grants [Scheme: S&T Institution and Human Capacity Building]

Name of the Institution/Sub Agency	
Address of the Institution	
State or UT	

1. Undertaking:

In reference to Office Memorandum No. DST/PRAO/TSA/01/2022/498 dated September 21.2022 as decided by the competent authority, the institute will operationalize the new process for flow of fund through ZBSA at Bank of Maharashtra, <Branch Details> for receiving grant under DST Scheme STIHCB-1817.

Institutional/ Project wise account details of the sub agency
(Must be submitted in alignment with the option opted above)

Sr. No	Account holder's Name	Account No.	IFSC Code of Bank	Branch Address of the Bank

**2. Details about remittance of unspent grant to the account of CNA@
(Technology Development Board (TDB), New Delhi – Account No. 60414917022)**

Name of the Institution/Sub Agency State/UT	
Bank Transaction ID (UTR)	
Date of Transaction	
**Total Amount of Unspent grant remitted (Rs.)	

@ If there is no unspent grant to refund the same should be explicitly mentioned in this undertaking

**This must be alignment with the abridge statement of project-wise refunds of UNSPENT GRANT to be submitted concurrently. Interest earned may be deposited in the Bharatkosh and receipt of same may be provided.

(FINANCE/ ACCOUNTS OFFICER)

(CONTROLLER OF ADMINISTRATION)

(HEAD OF THE INSTITUTE)

**GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF SCIENCE AND TECHNOLOGY**

An Abridge Statement of UNSPENT GRANT under "Science & Technology Institutional and Human Capacity Building (STIHCB) [1817]"
[To be submitted for all the unspent grant available with the Institution]

Full Name of the Institute
Complete Address of the Institution
State or UT

S No.	Project Registration Number/File No. as per DST's Sanction Order*	Title of the Project/INSPIRE Fellowship/INSPIRE Faculty Fellowship	Name of PI/Co-PI/INSPIRE Fellow/INSPIRE Faculty	Leftover Unspent grant (Balance) available in different heads with grantee Institution (Rs. in Lakhs)			Total (A+B+C+D) = (E)
				GIA-Capital** (Non-Recurring) (A)	GIA-General (Manpower/Fellowship of INSPIRE Faculty Fellow and of INSPIRE Faculty Fellow) (B)	GIA-General (Recurring/Contingency Grant under INSPIRE Fellowship and Research Grant under INSPIRE Faculty Fellowship) (C)	

* Separate sanction orders have been issued by DST for recurring and non-recurring grants under same project. So, indicate the sanction order accordingly and unspent balance separately.

**Under INSPIRE Fellowship/Faculty Fellowship there is no provision of sanction and release of funds under GIA-Capital and GIA-Overhead, hence no inputs may be required with respect to INSPIRE program.

i) Please note that interest earned out of the total unspent grant should be remitted to the Consolidated Fund of India through Bharatkosh. It should neither be accounted-for nor reflected-here in above mentioned table. Oversight in this regard will remain unresolved. Bharatkosh receipt for remittance of interest earned amount should be separately furnished.

TDB-CNA FUND TRANSFER THROUGH PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

DETAILS OF ORGANIZATION

1.	PFMS Unique Code	
2 (i)	Agency Name (Name of the University/ Institute/ College, etc)	
2 (ii)	Agency Type (Statutory Bodies/Autonomous/NGO/Society etc.)	
2 (iii)	Hierarchy of Agency (Central/State/ District/Block/Tahsil/Panchayat/Nillage)	
2 (iv)	Act/Registration No.	
2 (v)	Date of Registration	
2 (vi)	Registering Authority	
2 (vii)	State of Registration	
3.	TIN No. (If available)	
4.	TAN No.	
5.	Complete Contact Address of the Agency	
5 (i)	Block No./Building/Name of Premises	
5 (ii)	Road/Street/Post Office	
5 (iii)	Area/Locality	
5 (iv)	City/ District	
5 (v)	State	
5 (vi)	Pin code	
6.	Contact Person	
6 (i)	Designation	
6 (ii)	Phone Number (Land Line)	
6 (iii)	Alternate Phone No./Mobile No.	
6 (iv)	Official E-mail address	
7.	Bank Account details for TDB Schemes	
7(i)	Institution's Account Name (As per bank record)	
7 (ii)	Account No.	
7(iii)	IFSC Code	
7(iv)	Bank name (in full)	BANK OF MAHARASHTRA
7 (v)	Branch Name	
7 (vi)	Complete Branch address	
7 (vii)	MICR No.	
7 (viii)	Account Type	

Certified that the Institute's account is an RTGS/ECS/NEFT enabled branch. I hereby declare that the particulars given above are correct and complete. The above Agency's Account No. and bank details are registered/ mapped under PFMS.

Date:

Signature of the Competent Authority
of the Agency with seal.

Certified that the particulars furnished above are correct as per our records.

Date:

Signature of the Authorized
Bank Official with seal.



Dr. Tulika Malviya <tulika.au@gmail.com>

Fwd: Complete Template for Bank A/c Information to the Beneficiary Departments

Chhama Awasthi <chhama.awasthi@nic.in>

Thu, Sep 1, 2022 at 11:36 AM

To: ASHA SAJI <aashasaji@gmail.com>, Amrita Chaudhuri <amritachaudhuri.ac@gmail.com>, AnbuVahini <navahini@gmail.com>, Angala Mathew <angalamathewjntbgr@gmail.com>, Bijayalakshmi Nongmaithem <nbijayalakshmi@gmail.com>, Bisma Malik <bisma767@gmail.com>, Deepshikha Azad <deepshikha.azad21@gmail.com>, Dr Preeti Bhadauriya <dr.preetibhadauriya@gmail.com>, Gunjan Dubey <gdxt25@gmail.com>, Kasthuri Segar <drkasthurilpt@gmail.com>, Lekshmi R S <lekshmir84@gmail.com>, Madhulata Kumari <madhurjha@gmail.com>, Mrigakhi Borah <mrigakhiborah@gmail.com>, Natalya Krishnambika <krishnambika@gmail.com>, Nitu Sindhu <nituisindhu@gmail.com>, "Patel, Madhumita" <patelmadhumita@gmail.com>, Prabhjot Saini <prabhjot.kaur01@yahoo.com>, Pragati Kumari <pragati27@gmail.com>, Preeti Bhadauriya <preeti.bhadauriya@miet.ac.in>, Priti Dongre <pritudongrengp@rediffmail.com>, Priyanka <priyankahmr@gmail.com>, Priyanka Prasad <priyankadwivedi16@gmail.com>, Priyanka R <priyanka.ylk@gmail.com>, Priyanka Yadav <priyanayadav1980@gmail.com>, Ranjini Ray <ranjiniadhikari@gmail.com>, RinchanDolkar <drinchan2012@gmail.com>, Roseline Jebapriya <mail2roseline@gmail.com>, Saima Mir <saimarashidmi@gmail.com>, Sangeeta Yadav <sangeetayadav.chem@gmail.com>, Shadab Masud <shadab.masud@gmail.com>, Shresthashree Swain <shresthaswain902@gmail.com>, ShyamalaThirunavukkuarasu <tshyamala@gmail.com>, Sweeta Bali <sweetamanhas1@gmail.com>, Sweta Kumari <sweta.env@gmail.com>, Tanuja <dimritanuja.18@gmail.com>, Tulika Malviya <tulika.au@gmail.com>, Ujala Kashyap <ujalakashyap777@gmail.com>, archana nigrawal <archananigrawal@yahoo.co.in>, merlinlettizha <merlinlettizha@gmail.com>, Jasmin Chekjidhenkuzhiyil <cjasmina78@gmail.com>, MIR NEELOFAR <roi.mir94@gmail.com>, "N.KUMUTHA NA" <kumutha.nas@gmail.com>, Nalini Soni <nalinivt.24@gmail.com>, Priyankari Bhattacharya <priyankari2004@yahoo.co.in>, Sneha Unnikrishnan <snehavarier@gmail.com>, Supriya Vaish <supriyavaishy@gmail.com>, Hardeep Kaur <hk649367@gmail.com>, "K. Jayanthi" <k.jayanthirajan@gmail.com>, Kakuli Mishra <kakulimishra.94@gmail.com>, LAXMIVANDANA RONGALA <vandanajai@yahoo.co.in>, Meenakshamma Ambapuram <meena.ambapuram@gmail.com>, Neha Srivastava <84.srivastava@gmail.com>, Preet Lata <preetklata@gmail.com>, Shivika Sharma <shivikasharma25@gmail.com>

Dear All,

This is in continuation of our previous email dated 17 June 2022 for opening of account in Bank of Maharashtra. Please go through below email for knowing and completing formalities at your end. The required details with templates given in below email.

Please take necessary action at your end and provide us the details as requested to facilitate us for releasing the next installment of the sanctioned project.

If any clarification required please feel free to write back to us.

Thanks

Chhama Awasthi

From: "Arindam" <a.bhattacharyya@nic.in>

To: "Dr Akhilesh Gupta" <akhilesh.g@nic.in>, "Dr. Debapriya Dutta Scientist G" <ddutta@nic.in>, "Dr. Nisha Mendiratta" <nisha67@nic.in>, "Pratishtha T Pandey" <pratishtha.tp@nic.in>

Cc: "Indu Bala Puri" <indub.puri@nic.in>, "Rashmi Sharma" <r.sharma72@nic.in>, "Vandana Singh Scientist-E, DST, Min. of Science & Technology" <vandana.singh@nic.in>, "RabindraPanigrahy" <rabinra.p@gov.in>, "PRAVAKAR MOHANTY" <pravakar.mohanty@gov.in>, "Suchita Lokhande" <suchita.lokhande@gov.in>, "Chhama Awasthi" <chhama.awasthi@nic.in>, "Anuradha Pughat" <anuradha.pughat@gov.in>, "Pawan Kumar" <pawan.kumar@nic.in>, "Bhupendra Kumar" <trngcell.dst@nic.in>, "Shubham Goel" <goel.shubham@gov.in>, "P K Arya" <pk.arya@nic.in>, "Rajni" <rajni@nic.in>, "Ravi Kant" <prajapati.rk@gov.in>, ambika37htr@gmail.com, rahuldst873@gmail.com

Sent: Wednesday, August 31, 2022 8:45:02 PM

Subject: Complete Template for Bank A/c Information to the Beneficiary Departments

Dear Sir/Madam,

This has reference to the directive of the Ministry of Finance (Department of Expenditure) for adopting revised procedure for flow of funds under Central Sector Schemes of the Union Government with effect from 1st April, 2022 vide their Office Memorandum (OM) No. 1(18)/PFMS/FCD/2021 dated 9th March 2022.

In order to implement the said procedure for flow of funds as outlined by Dept. of Expenditure, the Department of Science and Technology vide OM No. MST/PAO/TSA/Model 1&2/2022-23/22 dated 27th May 2022 (attached

herewith) have directed the flow of funds for the DST Umbrella Scheme, 'Science and Technology Human and Institutional Capacity Building [1817]' by identifying Technology Development Board (TDB) as the Central Nodal Agency (CNA) that has opened a Central Nodal Account with the Bank of Maharashtra.

In this regard, for flow of funds, the following are needed to be undertaken by the Department as mentioned below:

1. A zero-balance Subsidiary SB Account is required to be opened by all the grantee organizations in Bank of Maharashtra. The details of contact persons for opening of Subsidiary SB Account in the Bank of Maharashtra is given below:

Mr. Harinder Singh, Sr. Manager,
Business Development Officer,
Government Business Cell, Delhi,
Bank of Maharashtra,
Landline: 91-11-23730887/ 88
Mob: +91-9711324978
Email: bdo_del@mahabank.co.in

In view of the above, you are requested to kindly furnish the information as mentioned in the Table below and mail it to Mr. Harinder Singh at bdo_del@mahabank.co.in and also get in touch with the contact person/s from Bank of Maharashtra and inform if any branch of Bank of Maharashtra is at your convenient distance or get a Subsidiary SB Account opened at a branch as designated by the Bank itself and complete the process of opening the Bank A/c at the earliest.

Name of Agency (IA)	
Registered Office Address	
Name & Designation of Nodal Officer	
Mobile No. of Nodal officer	
Mail id of Nodal officer	

2. Mapping of the Bank A/c at PFMS: While mapping of the new Bank A/c opened with the Bank of Maharashtra at PFMS you need to select 3rd option in PFMS which is '**I will received funds from this agency**' in place of Central Government. There you need to mention the Unique Code 'TDBDST' and select TDB as the organization. Following the same, send your PFMS mapping request for approval to us at project-consultant1@tdb.gov.in with cc to accountofficer@tdb.gov.in after completing the necessary formality in PFMS portal. Specifically, you need to provide the below details to us for approval:

Name of Account:
Account No.
IFSC:
Institution Name
Screen shot of the PMFS portal from My Schemes.

The above details should be vetted by the competent authority of the beneficiary institution.

3. In case of any unspent balance in the project, the same has to be deposited back into the CNA account as per the details given below:

Scheme Name:	Science and Technology Human and Institutional Capacity Building
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Scheme Code:	1817
CNA Name:	Technology Development Board (TDB)
CNA A/C No:	60414917022
CNA IFSC:	MAHB0000593
CNA Branch:	Press enclave, Saket, New Delhi

4. Document needed to submit to DST/ TDB: After transferring the unspent balance amount from your current Bank A/c to the CNA A/c (as mentioned at Point No. 3 above) to achieve zero balance the following details need to be sent to us and at project-consultant1@tdb.gov.in with cc to accountofficer@tdb.gov.in as well.

Respective Financial Year	
2019-20 ?	
2020-21 ?	
2021-22 ?	
IA Name:	
Contact Person Name:	
Contact Person Mobile:	
Transaction amt.:	
Date of Transaction:	
Mode of Transaction:	
Transaction No. (J.No./UTR etc.):	
IA's Bank Details (From which the amt. has been transferred)	
A/C No.	
Bank Name	
Branch Name	
IFSC Code	

In case you need any further clarification/ information you may email back to us.

With best regards

Arindam Bhattacharyya

Dr. Arindam Bhattacharyya
 Scientist 'F', R & D Infrastructure Division
 Department of Science and Technology
 Technology Bhawan, New Mehrauli Road
 New Delhi 110016, INDIA
 Ph: 91-11-26590539