Counting of past service for Promotion of Teachers under CAS

Having gone through all the provisions (cited overleaf), the essential conditions for counting of past services can be summarized as under:-

1. Previous service is a regular service as defined in the relevant Act, Statute of the Institution/Organization. The Institution/Organization should be recognized body by UGC for such purposes or in case of an outside institution (foreign Institution), Equivalence Certificate issued by UGC or other statutory body is set up for the purpose.

2. Selection process of the previous service was by the prescribed selection procedure as laid down by the said organization.

3. Essential qualification for the previous service was not lower than the qualification for the post of Lecturer/ Assistant Professor.

4. Pay scale of the previous service was equivalent grade/pay scale of lecturer.

5. Applied through proper channel for services in UoA

6. No break in service.

Name of Faculty Member:

Designation:

Department/Center:
The committee shall take decisions for counting of past services on the basis of above conditions, for which the aggrieved members are requested to furnish all such documents required in support of past services to be enclosed in prescribed format. Any decision taken by EC with regard to condone the break in service, if any, for treating past service as continuous, may also be enclosed.

<table>
<thead>
<tr>
<th>S N</th>
<th>Essential qualification(s) of the post(s) held on the basis of which counting of past services is demanded.</th>
<th>Enclosure No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A certificate may be enclosed to the effect that the qualifications of the post held were not lower than as prescribed by UGC from time to time for Lecturer/Reader/Professor and/or Assistant Professor/Associate Professor/Professor (Highlight deviation, if any) (Enclose copy of the Advertisement)</td>
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<tr>
<td>2</td>
<td>Grade or pre-revised scale of pay (enclose copy of the appointment letter/service book/last pay certificate mentioning one of the following UGC pay scales/grade pay of your previous service)</td>
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<td></td>
<td>(i) 15600-39100 with AGP of 6000/7000/8000</td>
<td></td>
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<td></td>
<td>(ii) 8000-275-13500</td>
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<td>(iii) 10000-325-15200</td>
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<td>(iv) 12000-420-18300</td>
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<td></td>
<td>(v) 16400-450-20900-500-22400</td>
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<td>3</td>
<td>Proof that the candidate for direct recruitment has applied through proper channel only</td>
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<td>4</td>
<td>Certificate from the previous employer to the effect that, &quot;the post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/Concerned Institutions, for such appointments.&quot;</td>
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<td>5</td>
<td>It must be noted that the previous appointments as guest lecturer for any duration, or an ad hoc or in a leave vacancy of less than one-year duration can't be counted as the past service. Ad hoc or temporary service of more than one year duration can be counted provided that:</td>
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<td></td>
<td>(i) the period of service was of more than one year duration;</td>
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<td></td>
<td>(ii) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and</td>
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<td></td>
<td>(iii) the incumbent was selected to the permanent post in continuation to the ad hoc or temporary service, without any break.</td>
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<td>6</td>
<td>For counting of past services as Research Associate (RA): Please enclose proof/certificate that:</td>
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<td></td>
<td>(i) appointment on the post of RA was made through a duly constituted Selection Committee; and</td>
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<td></td>
<td>(ii) the candidate has performed academic duties corresponding to a lecturer</td>
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<td>7</td>
<td>(i) Type of management Central University/State University/Deemed University constituent college of Central/State University. Affiliated College of State/Central University, Govt. College, Aided College. Self-financing college affiliated to state university etc.</td>
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<tr>
<td></td>
<td>(ii) Recognized under 2(f)/12(b)/3 of UGC Act 1956</td>
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<td>8</td>
<td>Any other document</td>
<td></td>
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</tbody>
</table>

* Please attach separate forms for each instance of change in service, if the services are continuous/without break. The evidences of actual salary drawn may please be enclosed to expedite the process.

Forwarded by HoD/Dean
Relevant provisions under various rules are as under:

(A) AS PER PARA 11-12 [AC & B] OF THE FIRST STATEMENT 1976 EFFECTIVE TILL 11TH JULY 2005

11.1 Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratory, or other scientific organizations, e.g., CSIR, IIGR, DRDO, UGC, ISRO, KIRH, and as a UGC Research Scientist will be counted in case the number of years required in the feeder cadre of Lecturer/Lecture (Selection Grade) are less than those required, i.e., less than 6 years with M. Phil. (or equivalent) and Ph. D (as Lec. or 5 years as Lecturer (Senior Scale) as the case may be.


8.3.0 For Pool Officers, the gap period for continuation from MPhil to PhD under DoI doctoral Fellowships schemes shall be one calendar year however the total tenure of fellowship will remain for five years. Teaching experience for the purpose of promotion shall be counted as

8.4.0 Other Conditions

(E) AS PER UGC NOTIFICATION 2010 (EFFECTIVE FROM 01.01.2009)

18.0.0 Counseling of past services

The period for the purpose of direct recruitment/promotion to the post of Assistant Professor and above (i) the position was an equivalent grade/scale of pay as the post of Lecturer;

(ii) The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer;

(iii) The candidate possessed the minimum qualifications prescribed by the UGC for appointment as Lecturer;

(iv) The appointment was on deputation in accordance with the prescribed selection procedure as laid down by the University/State Government/Central Government/Institution's regulations;

The period may be counted if the candidate was appointed to any post mentioned in rule 5 of the University Ordinance (XLV) of University of Allahabad (Effective from 9.2.2008).