



Form No. : P & SD/I

**UNIVERSITY OF ALLAHABAD**  
**Limited Tender Enquiry (LTE)**

No. : SPC/D/268/17

Dated: 06/02/17

To,

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Dear Sir/s,

We intend to purchase following materials/items for **Department of Home Science**. Kindly send your QUOTATION giving lowest rates per unit along with terms and conditions in Sealed Cover addressed to **Purchase Officer, Purchase & Stores Department, University of Allahabad** so as to reach this office on or before 14<sup>th</sup> February, 2017.

THE WORD "QUOTATION", OUR REFERENCE NUMBER AND DATE SHOULD BOLDLY BE MENTIONED ON THE COVER.

| Sl. No. | Description of the Goods  | Quantity Required | Rate per Unit | Total Cost |
|---------|---|-------------------|---------------|------------|
| 1.      | UV-Vis Double Beam Spectrophotometer<br>Make: Systronics, Model: 2203 | 01                |               |            |

- While submitting the quotation following should invariably be mentioned:
  - Name of the manufacturer of the item quoted along with brand name, if any.
  - Details of specification.
  - Lowest rate F.O.R. destination.
  - Discount, if any.
  - Sales Tax /VAT at concessional rate as applicable to the Educational Institutions.
  - Period of validity - (minimum six months).
  - Firm delivery time from the date of receipt of confirmed order, condition of supply and terms of payment.
- If you are manufacturer of the items or if you have proprietary distribution/sales authorization, please mention it in the quotation.
- For items of equipment nature the Instruction Manual, Diagram of the circuit drawing must be supplied along with supply without which the delivery shall be incomplete.
- Please fill in and return the Suppliers Profile Form & Mandate Form.
- Terms & Conditions as applicable are attached.

N.B.

- Under no circumstances unsealed quotation will be entertained in the office.
- Quotations received after the due date shall not be considered.

  
06/2/17

(Dr. R. K. Singh)

Purchase Officer

Purchase & Store Department