

GENERAL INSTRUCTIONS

- (i) The University reserves the right to withdraw any advertised post(s) or partial or full advertisement at any time without giving any reason. The number of vacancies may change.
- (ii) Mere eligibility will not entitle any candidate for being called for interview. In case the applicants are more in number, a Screening Committee may short-list the most suitable candidates to be called for the interview. A written test may be conducted before the interview for any of the posts at the discretion of the competent authority.
- (iii) Reservation for the candidates belonging to SC/ST/OBC/PwD(VH,OH)/Ex-serviceman shall be given as per the Govt. of India (Gol) norms.
- (iv) A relaxation of 5% shall be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently Abled (physically and visually differently abled)/Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- (v) Only matriculation/SSC certificate/Admit card/passing certificate issued by the concerned education board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.
- (vi) Candidates belonging to SC/ST/OBC category should submit proper caste certificate as per the proforma of Govt. of India (which should not be more than 6 months old from the last date of submission of application).The certificate should among others specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. /36012/22/93-Estt. (SCT) dated 8/9/93 at the time of test/interview in case of OBC candidates.
- (vii) Candidates belonging to OBC category, but coming in creamy layer will not be entitled to the benefits of reservation and should apply as General Category candidate.
- (viii) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
- (ix) Only the short listed candidates will be called for interview. The University shall reimburse to and fro second class rail fare by the shortest route or actual bus fare, (Government Transport) on production of tickets to SC/ST/PwD candidates only.
- (x) The age of superannuation shall be 65 years for teachers subject to amendment from time to time as per Gol rules.
- (xi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Allahabad and courts/tribunals/ forums at Allahabad only shall have sole and exclusive jurisdiction to try any such cause/ dispute.
- (xii) The University reserves the right to reject any application without assigning any reason whatsoever.

- (xiii) The University reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the University shall be final and no appeal shall be entertained.
- (xiv) Any corrigendum/ changes/ updates shall be available only on our website www.allduniv.ac.in
- (xv) The candidate must attach copies of all relevant testimonial documents self attested. **The original certificates would be required at the time of interview only.**
- (xvi) The posts carry usual allowances i.e. DA, HRA and Transport Allowance etc. as admissible to teachers of University of Allahabad. In addition to the emoluments, benefits such as New Pension Scheme, Leave Travel Concession, Reimbursement of Medical expenses for self and dependents, conveyance advance, Children Education Allowance etc. shall be admissible as per Prevalent University of Allahabad Rules. Accommodation will be allotted as per priority to be reckoned from the date of application/availability, in which case HRA will not be admissible.
- (xvii) **Candidates desirous of applying for more than one level (post) should submit separate application for each level (Post) along with requisite application fee. If a candidate is willing to apply for a General as well as specialized post in the same cadre. He/She has to fill up only one application form and make a mention at the top at the prescribed place regarding his candidature for specialized post.**
- (xviii) The employed candidate of Govt./Private Universities/Colleges/Autonomous bodies should send the applications through proper channel. However, they may produce the NOC from their organization at the time of interview with an unambiguous certificate that (i) no vigilance case is pending/being contemplated against him/her (ii) the applicant will be relieved within one month of receipt of appointment offer, if he is selected. List of Major/Minor penalties, if any, imposed during the last 10 years may be asked to submit at any time.
- (xix) The period of experience in the requisite discipline/ area of work wherever prescribed shall be counted w.e.f. the date of acquiring the prescribed minimum educational qualifications required for that post.
- (xx) The decision of the Vice-Chancellor, University of Allahabad in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
- (xxi) Where an applicant requests, for good and sufficient reasons, to be considered *in absentia*, the Selection Committee may, with the approval of the Vice- Chancellor, so consider him/her.
- (xxii) For the post of Professor, the Selection Committee may, with the approval of the competent authority-The Vice-Chancellor, consider *in absentia*, the names of eminent persons who have not submitted such application.
- (xxiii) Applications received without the requisite documents, fees, and after the prescribed date will not be entertained.
- (xxiv) Incomplete, unsigned applications and those not accompanied with copies of certificates and application fee will be summarily rejected.
- (xxv) Canvassing in any form and or/bringing in any influence will be treated as a disqualification for the post.

- (xxvi) **Minimum Educational Qualifications:** All applicants must fulfill the essential requirements of the post and other conditions stipulated in the **UGC REGULATIONS ON MINIMUM QUALIFICATION FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION 2010** and these Regulations may be called the **University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010 and UGC 4th Amendment Regulations, 2016 amended from time to time even after the publication of advertisement.** They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
- (xxvii) NET/SLET/SET shall not be required for such Master's Degree Programmes in disciplines for which NET/SLET /SET accredited test is not conducted.
- (xxviii) The date of determining the eligibility of all candidates in every respect shall be the normal closing date for receipt of Applications.
- (xxix) Candidates must be in sound bodily health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as the University may require.
- (xxx) The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for any/all the posts at any stage.
- (xxxi) **Details of fee payment:** The requisite fee of Rs. 1000/- for UR & OBC candidates and Rs. 400/- for SC & ST candidates has to be remitted through RTGS/NEFT to State Bank of India, Allahabad University Branch, Allahabad, India on Account No. 36588295362 & IFSC: SBIN0001621. The candidates who had applied earlier against the Advt. No. 01/2016 dated 02/02/2016 and Advt. No. AUTBL/01/2016 dated 06/06/2016 have to reapply by paying the balance fee and giving the proof of earlier application.
- (xxxii) The duly filled application form complete in all respect alongwith relevant documents and proof of fee submission must reach to "The Registrar, Senate House Campus, University of Allahabad, Allahabad, UP 211002, INDIA" preferably through speed post/registered post **on/before 12/05/2017**.
- (xxxiii) It is mandatory to also submit the soft copy (in word and excel format) of the completed application form to the email address: online.uoa-up@gov.in.
The enclosures are not required to be sent through email.
- (xxxiv) The '**Name of the Post Applying For:**' must be clearly mentioned on the envelope containing the application and in the '**Subject**' of the email.
- (xxxv) The transaction ID of fee deposition must be clearly mentioned in the soft copy as well as hard copy of the application.
- (xxxvi) The candidates are requested to carefully read this document and "**Steps Involved in the Application Process**" before filling up the application form. Candidates are also advised to visit the website (www.allduniv.ac.in) periodically for further information related to the recruitment process.

Registrar