

**UNIVERSITY OF ALLAHABAD**

(A Central University established by an Act of Parliament)

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**Advertisement No & date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Payment of Fee

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| Demand Draft no. (in favour of Finance Officer, University of Allahabad) | Date | Amount | Bank |
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THE CANDIDATES ARE ADVISED TO READ THE INSTRUCTION (On website www.allduniv.ac.in)

BEFORE FILLING UP THE APPLICATION FORM

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1. Name:

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2. Father’s Name:

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3. Mother’s Name

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| Male |  | Female |  | 5. DoB |  |  | / |  |  | / |  |  |  |  |

4. Sex

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6. Marital Status: 7. Nationality

8. Category: (a) Whether Schedule Caste/Schedule Tribe/Other yes / no SC / ST / OBC

Backward Class (If yes) (Put mark)

(b) Whether Physically Handicapped. If yes, certificate issued Yes / No

By the Competent Authority in support thereof should be enclosed (Put Mark)

(i) Nature of disability \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ii) Percentage of disability \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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9. Address for

Correspondence

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City / District

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State:

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10. Permanent Address:

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City / District

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State:

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|  |  |  |  |  |  |  |  |  | Mob: | +91 |  |  |  |  |  |  |  |  |  |  |
| E-mail ID: | | | |  | | | | | | | | | | | | | | | | |

11. Telephone No.:

12. Academic Qualifications:

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| --- | --- | --- | --- | --- | --- |
| Examination  Passed | Board / University | Year of passing | Class/Division | % of marks | Subjects |
| High School |  |  |  |  |  |
| Intermediate |  |  |  |  |  |
| Graduate |  |  |  |  |  |
| Post Graduate |  |  |  |  |  |
| Doctorate  (Ph.D./D.Phil) |  |  |  |  |  |
| Others courses |  |  |  |  |  |

12(a) Technical Qualifications:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Examination  Passed | Board/University | Year of passing | Class/Division | % of marks | Subjects |
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13. Languages Known: ……………………………………………………………………………………………………………………………………

14. Distinctions/Prizes/Awards/Medals/Honours, etc: ……………………………………………………………………………………..

15. Working Experience (in ascending order):

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the**  **Institutions/**  **Department** | **Designation** | **Duration** | | **Pay Scale/**  **Pay Band**  **with**  **Grade pay** | **Basic Pay/**  **Pay in Pay**  **Band** | **Nature of**  **duties**  **performed** | **Reason for**  **leaving** |
| **From** | **up to** |
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16. Your competence in use of Computer which should facilitate office automation/ e- governance. Please specify familiarity and actual practice of M.S. Office and Internet Browser.

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17. Please indicate as to why you wish to join the University of Allahabad and in your opinion do you meet the job requirement as advertised?(to be filled up in candidate’s own hand writing & use separate sheet if required)

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18. Names and Address of two Referees, under whom you have worked:

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| --- | --- | --- | --- |
| 1. | Name: ………………………………………………  Address: ……………………………………………  …………………………………………………………  …………………………………………………………  Ph. No: ………………………………………………  E-mail ID: …………………………………………. | 2. | Name: ………………………………………………  Address: ……………………………………………  …………………………………………………………  …………………………………………………………  Ph. No: ………………………………………………  E-mail ID: …………………………………………. |

19. Additional information, if any? …………………………………………………………………………………………….

20. **Declaration:** I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ son/daughter/wife of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby solemnly declare that the information presented in this application as above are correct and complete to the best of my knowledge and belief, and that no material information has been concealed or suppressed and if there has been suppression of nay factual information, my service can be terminated, if selected.

Place: ……………… **Signature of the Applicant**

Date: ……………….

List of Enclosures with the Application:

1. Covering letter.
2. Details of DD in favour of Finance Officer, University of Allahabad payable at Allahabad (non refundable)
3. Date of birth certification (copy of the school certificate with date of birth can be used)
4. Copies of degrees (Bachelors, Masters, Doctoral, etc)
5. Copy of latest CV
6. Recent passport size colour photograph
7. No-objection certificate from current employer (Must be submitted along with the endorsement of the employer. Format of the letter to be submitted is given at the end of the application.

Endorsement by Employer:

**INTEGRITY CERTIFICATE**

This is to certify that the integrity of Dr./Shri./Smt./Ms. …………………………………………………………………….

S/D/W/…………………………………………………….working as …………………………………………in this Department of Central Govt./State Govt./Autonomous Body/PSU ………………………………………..

is beyond the doubt and nothing adverse came to notice.

Date:

Signature: ……………………………..………………

Name in Block letter: ………………….…………..

**Registrar/Head of the Institution/ Department**

**(Designation with rubber stamp)**

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri./Smt./Ms…………………………………………S/D/W ……………………………

Date:

Signature: ……………………………..………………

Name in Block letter: ………………….…………..

**Registrar/Head of the Institution/ Department**

**(Designation with rubber stamp)**

**NO PENALTY CERTIFICATE**

Certified that no minor / major penalty has been imposed on Dr./Shri./Smt./Ms ……………………………..

S/D/W ………………………………………………. during his /her entire service.

Date:

Signature: ……………………………..………………

Name in Block letter: ………………….…………..

**Registrar/Head of the Institution/Department**

**(Designation with rubber stamp)**