



CENTRAL UNIVERSITY OF HARYANA
हरियाणा केन्द्रीय विश्वविद्यालय

FOR OFFICE USE ONLY
(कार्यालय प्रयोग हेतु)

SERIAL NO.
(क्रम संख्या)

APPLICATION FORM FOR TEACHING POSTS (Part – A)

(शैक्षिक पदों के लिए आवेदन-पत्र) (भाग – अ)

Name of the post applied for.....

(आवेदित पद का नाम)

School/ Department

(स्कूल / विभाग)

Advt. No (विज्ञापन सं०).....Date (दिनांक)

PASTE HERE A
SIGNED COPY OF
YOUR RECENT
PASS-PORT SIZE
PHOTOGRAPH

- Name in Full (पूरा नाम)
(IN BLOCK LETTERS)
- Father's Name (पिता का नाम)
- Mother's Name (माता का नाम)
- Husband's Name (in case of married Women) (पति का नाम (विवाहित स्त्रियों के लिए))
- Date of Birth: Day (जन्म तिथि: दिन)Month (माह)Year (वर्ष)
(As recorded in the Matriculation or equivalent certificate (मैट्रिक या समकक्ष प्रमाण-पत्र के अनुसार))
- Age उम्र (as on the last date fixed for the receipt of application
(आवेदन पत्र प्राप्ति के लिए निर्धारित अंतिम तिथि पर)years(वर्ष)months (माह)
- Nationality (राष्ट्रीयता)
- Religion (धर्म)
- Marital Status: (वैवाहिक स्थिति): Married (विवाहित) Unmarried (अविवाहित)
- Sex: (लिंग): Male (पुरुष) Female (महिला)
- Do you belong to any reserved category? (क्या आप किसी आरक्षित वर्ग से आते हैं)?: Yes हाँ No नहीं
If yes, specify the category (SC/ST/OBC/PWD) (यदि हाँ तो श्रेणी निर्दिष्ट करें (अनु० जाति/अनु० जनजाति/अन्य पिछड़ा वर्ग/शारीरिक अक्षम)
- If physically disabled, indicate the relevant particulars (यदि हाँ तो ब्यौरा दे):-

Nature of Disability (अक्षमता की प्रकृति)	If applicable, Write 'yes' (यदि लागू हो तो 'हाँ' लिखें)	Percentage of disability (अक्षमता का प्रतिशत)
a. Blindness or low vision : अ. (अंधता या कम दृष्टि)		
b. Hearing impairment आ. (श्रवण बाधित)		
c. Locomotor disability or cerebral palsy (includes all cases of Orthopaedically handicapped) इ. (मस्तिष्क का रक्तश्राव पक्षाघात (अस्थि विकलांग के सभी मामले शामिल)		

13. Permanent Address (स्थायी पता)

PIN CODE (पिन कोड)Phone No (फोन नं०).....Cell (मो०)

Address for correspondence (पत्राचार का पता)

.....PIN CODE (पिन कोड)

Email ID (ई-मेल).....

14. Educational qualifications (Attach additional pages, if required)

(शैक्षणिक योग्यता (आवश्यकतानुसार अतिरिक्त पृष्ठ लगायें)

Name of the course (पाठ्यक्रम का नाम)	Name of the Board / University (बोर्ड / विश्वविद्यालय का नाम)	Month & Year passed (उत्तीर्णता का माह और वर्ष)	Division (श्रेणी)	% of Marks (अंक का प्रतिशत)	CGPA (if grading is applicable) (सीजीएपी ग्रेडिंग प्रणाली)	Subjects studied (विषय)
(a)	(b)	(c)	(d)	(e)	(f)	(g)
10 th Class / equivalent						
10+2 /equivalent						
Bachelor's degree						
Master's degree						
M.Phil. / equivalent						
Ph.D.						
Indicate specifically whether Ph.D. degree has been awarded (क्या पीएच.डी. की उपाधि प्राप्त हो गई है)			Yes (हाँ) / No (नहीं)			
Whether Ph.D. degree was with course work or not (क्या पीएच.डी. उपाधि के साथ कोर्स वर्क शामिल था)			Yes (हाँ) / No (नहीं)			
NET/SLET for lectureship, if any (नेट/स्लेट व्याख्याता के लिए)	Subject (विषय)		Roll No (अनुक्रमांक)	Year (वर्ष)	Position (स्थिति)	
Any other exams passed (यदि अन्य कोई परीक्षा उत्तीर्ण की हो)						

17. Details of Post doctoral experience (पीएच.डी. उपाधि के बाद (पोस्ट डॉक्टरल) अनुभव का ब्यौरा)

Agency (एजेंसी)	Host Institute (मेजबान संस्थान)	From date (कब से)	To date (कब तक)	Duration (अवधि)

18. Academic distinctions (विशेष योग्यता)

Name of the Academic Course / Body (अकादमिक पाठ्यक्रम का नाम / बॉडी)	Academic distinction obtained (प्राप्त अकादमिक वैशिष्ट्य)

19. Present position (वर्तमान स्थिति)

Designation (पद)	Name of the University / institution (विश्वविद्यालय / संस्थान का नाम)	Pay in Pay Band (Rs.) (पे-इन पे बैंड) (रुपये)	GP/AGP (Rs.) (जीपी / एजीपी) (रुपये)	Gross Pay / Total Salary p.m. (Rs.) (कुल वेतन प्रतिमाह) (रुपये)	Increment date (Date/Month) (वेतन वृद्धि तिथि) (दिन / माह)

Signature of the Applicant
(आवेदक के हस्ताक्षर)

20. List of self attested testimonials attached (original to be produced at the time of interview). Please tick ✓ the ones applicable.

(संलग्न स्व अभिप्रमाणित प्रमाण-पत्रों की सूची (मूल साक्षात्कार के समय प्रस्तुत करना होगा) कृपया लागू को ✓ चिह्नित करें):-

- Matriculation mark sheet and certificate
(माध्यमिक (मैट्रिक) का अंक-पत्र एवं प्रमाण-पत्र)
- Intermediate marksheet and certificate
(उच्च माध्यमिक (इंटरमिडिएट) का अंक-पत्र एवं प्रमाण-पत्र)
- Bachelor's Programme (Final) mark sheet and degree
(स्नातक (फाइनल) का अंक-पत्र एवं प्रमाण-पत्र)
- Master's Programme (Final) mark sheet and degree
(स्नातकोत्तर (फाइनल) का अंक-पत्र एवं प्रमाण-पत्र)
- M.Phil. degree
(एम.फिल. उपाधि)
- Ph.D. /D.Phil degree
(पीएच.डी. / डी.फिल. उपाधि)
- D.Litt, D.Sc., L.L.D degree
(डी.लिट., डी.एससी. / एल.एल.डी. उपाधि)
- NET, UGC-JRF, CSIR-JRF Award Certificate
(नेट, यूजीसी-जेआरएफ, सीएसआइआर-जेआरएफ प्रमाण-पत्र)
- Caste Certificate issued by the Competent Authority (OBC/SC/ST/etc)
(योग्य अधिकारी द्वारा प्रदत्त जाति प्रमाण-पत्र (अनु० जाति/अनु० जनजाति/अन्य पिछड़ा वर्ग आदि))
- Experience certificates
(अनुभव प्रमाण-पत्र)
- Recommendation letter(s)
(अनुशंसा-पत्र)
- Award (s) /Fellowship (s)
(अवार्ड / फ़ैलोशिप)
- Publication (s)
(प्रकाशन)
- Disability Certificate
(अक्षमता प्रमाण-पत्र)
- Duly filled API Calculation Sheet
-
-
-
-

Total Number of above self attested testimonials attached (in words) _____
(संलग्न स्व-अभिप्रमाणित प्रमाण-पत्रों की कुल संख्या) (शब्दों में)

N.B. Applications without the above self attested testimonials (applicable to the candidate) will not be entertained

(टिप्पणी: स्व-अभिप्रमाणित प्रमाण-पत्रों के बिना (योग्य उम्मीदवार) आवेदन-पत्र स्वीकृत नहीं किया जायेगा।)

State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal (बताएं कि (क) आप कभी नौकरी से बर्खास्त/हटाए गए हैं या (ख) अपराधिक मामलों में कभी दोषी/जेल पाए गए हैं)

Court. Please tick YES (हाँ) NO (नहीं)

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

(मैं घोषणा करता/करती हूँ कि उपर्युक्त दी गई सभी जानकारियाँ मेरी जानकारी में सत्य, सही और पूर्ण हैं। उपर्युक्त कोई भी जानकारी असत्य, गलत या अपूर्ण सिद्ध हो तो मेरी नियुक्ति को खारिज किया जा सकता है।)

Signature of the Applicant
(आवेदक के हस्ताक्षर)

Place (स्थान)

Date (दिनांक)

(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).

(स्थायी/अस्थायी सेवारत अभ्यर्थी नियोक्ता/विभागाध्यक्ष से अनुमोदन तथा अग्रसारित करायें/ऐसा न कराने पर आवेदन अस्वीकृत किया जा सकता है।)

ENDORSEMENT OF THE EMPLOYER
(नियोक्ता द्वारा अनुमोदन)

Ref. No (संदर्भ संख्या)

Date (दिनांक)

FORWARDED

The applicant (name) is holding the post of in this College/University/Institution/Department in a temporary/substantive basis since.....(date). His/Her present Pay is Rs.....in the Pay structure of Rs..... with AGP/GP of Rs.....and he/she is drawing salary of Rs.per month. His/Her next date of increment is We have no objection to his/her application being considered.

Signature of the Officer
(with office seal)

(अग्रसारित)

(आवेदक (नाम).....पद पर इस महाविद्यालय/विश्वविद्यालय/संस्थान/विभाग में अस्थायी/सबस्टेंटिव रूप में.....(दिनों) से कार्यरत हैं। इनका वर्तमान वेतन रूपये है तथा इनका वेतनमान रूपयेहै साथ में एजीपी/जीपी रूपये है। यदि इनके आवेदन को स्वीकार किया जाता है तो हमें कोई आपत्ति नहीं होगी।)

(अधिकारी के हस्ताक्षर)
(मोहर सहित)

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Category II	Nature of Activity	Maximum API Score	Actual score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year ÷ 10
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management	Maximum score for University / College teacher*
III (A)	Research Papers published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC #	10 per Publication
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International – 10 per Chapter National – 5 per Chapter
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively

III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20, State Govt.-10 Local bodies – 5
III (D)	RESEARCH GUIDANCE			
III(D)(i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate
III(D)(ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate
III E	Fellowships, Awards and Invited lectures delivered in conferences / seminars			
III(E)(i)	Fellowship/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award
III(E)(ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented
		National level	National level	5 per lecture / 3 per paper presented
		State/University level	State/University level	3 per lecture / 2 per paper presented
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period			
III(F)	Development of e-learning delivery process/material			10 per module

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.